

**Coronado Public Library  
Digital Media Lab User Agreement**

I have read the Digital Media Lab Policy.

Equipment check-out and lab use are privileges that may be revoked if I do not follow directions and procedures.

I understand the checkout procedure and will return equipment in working order at the assigned time.

Any equipment I use becomes my responsibility, and I will report any malfunctions or problems to the Reference Desk.

I will pay for any damage to the equipment caused by carelessness or misuse.

I will save my work on a personal storage device.

Equipment that will be used:

PC	MAC	3D Printer	Poster Printer
Color Printer	VHS to DVD Converter	Cassette to MP3 Converter	Graphics Tablet w/ Pen
Noise Canceling Headphones	Epson Scanner 11000XL (Large Bed)	Plustek Scanner	3D Toolkit
Negative Trays	Yeti Microphone		

**Name:** \_\_\_\_\_ **Phone #** \_\_\_\_\_

**Address:** \_\_\_\_\_

**Library Card #/Driver's License #** \_\_\_\_\_

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Parent Signature for users under the age of 18:** \_\_\_\_\_ **Date** \_\_\_\_\_

Staff Use  
Staff Initials \_\_\_\_\_ Date \_\_\_\_\_