

**Coronado Public Library  
Digital Media Lab User Agreement  
Age 12-17 (Parent Permission Required)**

- I have read the Digital Media Lab Policy.
- Equipment check-out and lab use are privileges that may be revoked if I do not follow directions and procedures.
- I understand the checkout procedure and will return equipment in working order at the assigned time.
- Any equipment I use becomes my responsibility, and I will report any malfunctions or problems to the Reference Desk.
- I will pay for any damage to the equipment caused by carelessness or misuse.
- I will save my work on a personal storage device.

Equipment that will be used:

|   |  |  |   |
|---|--|--|---|
| <input type="checkbox"/> PC                         | <input type="checkbox"/> MAC                               | <input type="checkbox"/> 3D Printer                | <input type="checkbox"/> Poster Printer         |
| <input type="checkbox"/> Color Printer              | <input type="checkbox"/> VHS to DVD Converter              | <input type="checkbox"/> Cassette to MP3 Converter | <input type="checkbox"/> Graphics Tablet w/ Pen |
| <input type="checkbox"/> Noise Canceling Headphones | <input type="checkbox"/> Epson Scanner 11000XL (Large Bed) | <input type="checkbox"/> Plustek Scanner           | <input type="checkbox"/> 3D Toolkit             |
| <input type="checkbox"/> Negative Trays             | <input type="checkbox"/> Yeti Microphone                   | <input type="checkbox"/>                           | <input type="checkbox"/>                        |

**Name:** \_\_\_\_\_ **Phone #** \_\_\_\_\_

**Address:** \_\_\_\_\_ **DOB:** \_\_\_\_\_

**Library Card #/Driver's License #** \_\_\_\_\_ **School:** \_\_\_\_\_

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Parent Signature for users under the age of 18:** \_\_\_\_\_ **Date** \_\_\_\_\_

Staff Use

Staff Initials \_\_\_\_\_ Date \_\_\_\_\_

Parent Present  Yes  No