

CITY OF CORONADO FY 2020-21 **COMMUNITY GRANT PROGRAM**



GRANT APPLICATION

SELECT THE COMMUNITY ELEMENT:

ECONOMIC DEVELOPMENT
SOCIAL SERVICES

COMMUNITY PRIDE/SENSE OF PLACE
ARTS AND CULTURE

Organization Information

Organization Name: _____

Address: _____ City: _____ Zip Code: _____

Tax ID#/Nonprofit Status: _____

Contact Name: _____ Phone: _____ Email: _____

What was the applicant's total expenditure budget in the most recent fiscal year? _____

Did the applicant receive a grant(s) from Coronado last fiscal year? Yes No

If "yes," what was the total value of the grant(s) awarded? _____

If "yes," what was/were the grant(s) used for? _____

If "yes," how much grant funding is remaining from last year? _____

What is the total amount of grant funding for FY2020-21 requested by your organization from Coronado?

Attachments – Please attach the following documents and check to certify.

- Most recently submitted IRS Form 990
- Past three years of financial statements
- Proposed Project/Activity Expenditure Budget

Organizational Capacity Information - Please attach the following documents, as applicable, and check to certify.

- Names and terms of all Board Members

If organization has employees:

- Names and bios of top three employees
- Does the organization have a Personnel Policy? Yes, attached No
- Does the organization have an Anti-Nepotism Policy? Yes, attached No

If organization has property:

- Does the organization have a Disposition of Surplus Personal Property Policy? Yes, attached No

All organizations applying for a community grant must complete a separate and complete Program Application for each program a grant is being requested.

I. Program Information

Program/Activity/Event Title: _____

II. Grant Type

Select the grant type (see definition below) that most closely aligns with the program you are applying to administer.

- Special Event**
 - Purpose – To partially fund the cost of a one-time event.
 - Restriction – Funding is limited to no more than 50% of the total event cost.

- Services**
 - Purpose – To fund the execution of specific, non-profit services.
 - Restriction – Applications requesting funding over multiple years through a single grant cycle will not be accepted. Applications will be accepted for the same programs on a yearly basis.

- Seed Money**
 - Purpose – To partially fund the cost of starting a new event, program, or service that intends to exist for multiple years.
 - Restriction – Funding is limited to no more than three consecutive years and must include reductions in City funding each year.

- One-Time Purchase**
 - Purpose – To fund all or part of the cost of a capital good.
 - Restriction – Funding is for a one-time purchase only. Organizations may not apply for one-time purchase grants in consecutive years.

- Recurring Events**
 - Purpose – To fund all or part of the cost of a recurring event.
 - Restriction – The event must be free, or of nominal cost to attendees and serve the broader community.

III. Program Information

Reference the evaluation criteria and focus areas per Community Element for information on response expectations. Responses are limited to four pages and must be submitted using the below form.

Applicants may submit up to 3 additional supplemental pages to support the application, including graphs, charts, links to videos, and pictures. Narrative information should not be included in the supplemental items. Information can be submitted via email, accessible by clicking the submission button on page 7.

NOTE: CLEARLY INDICATE WHICH EVALUATION CATEGORY YOU ARE RESPONDING TO.

For Example: Type "ACTIVITY ALIGNMENT" and then begin your response. Repeat for each category. A failure to note the category may result in a loss of points.

Organization: _____ Program: _____

Organization: _____ Program: _____

[Empty rectangular box for content]

Organization: _____ Program: _____

A large, empty rectangular box with a thin black border, occupying most of the page. It is intended for the applicant to provide details about their organization and the program they are applying for.

Organization: _____ Program: _____



Proposed Project/Activity Expenditure Budget

Organization: _____

Program: _____

Use the table below. Identify anticipated project/activity expenditures to be paid for with Coronado Community Grant Program funding.

List of Expenses	Description	Estimated Amount
1		
2		
3		
4		
5		
6		
7		
8		
9		
10		
11		
12		
13		
14		
15		
Total Budget		

Example:

List of Expenses	Description	Estimated Amount
1. Supplies	2,500 Printed programs for distribution at the event	\$500

Submit application by clicking the button below. Applications are due May 15 by 5:00pm. Include any attachments within the email. Please save a copy for your records.