

Centennial Park and Beach Private Event Use Policy

All private events held on a Coronado Beach that involves the use of any non-standard beach-related equipment require a use permit, regardless of the number of people attending. Equipment is defined as any item or appurtenance used to define a site or event or to facilitate a private gathering of people including but not limited to: chairs, tables, canopies, arches or arbors, stanchions, decorations, containers, podiums, audio systems, tents, umbrellas, aisle runners or floor coverings, flags, streamers, stages, fencing, and the like. Excluded from the definition of "equipment" is any item or appurtenance that is commonly understood as traditional beach gear of an individual, family or small group of persons for a typical day at the beach such as beach chairs, umbrellas, towels, coolers, small pop up canopies and game equipment.

One permit per site per day will be issued. Events will **not** be allowed on the beach the following days, holidays or holiday weekends:

- Memorial Day, Independence Day and Labor Day;
- Saturdays and Sundays between May 1 and September 30 and Easter weekend on **Central Beach**

Beach event sites include:

- South Beach is defined as south of Avenida Del Sol and the Hotel del Coronado to the Naval Amphibious Base;
- Central Beach is defined as south of the Main Tower to the head of the Paseo Del Mar at the intersection of Ocean Boulevard and RH Dana Place; and
- North Beach is defined as the Main Tower north to Naval Air Station North Island.

Restricted areas include:

- In front of the Hotel del Coronado;
- In the sand dunes between the beach maintenance building and the North Beach restrooms;
- In the lifeguard vehicle drive zone between the dunes and the rip rap; and
- At any beach and emergency vehicle access points.

Other restrictions at Centennial Park and beach events include:

1. No alcohol
2. No catering
3. No electrical
4. No generators
5. No portable restrooms
6. No rice or birdseed
7. No helium balloons
8. Amplification is limited to a battery powered soundpack for voice and music
9. If rose petals or similar items are used, all debris must be completely removed from the grass or sand
10. Location must be left as clean as it was found
11. Pedestrian access to public walkways cannot be impeded or stopped at any time.
12. Maximum 100 participants at Centennial Park events.

Applicant must provide a list of vendors providing equipment or services at the event site to the Recreation Department no less than 30 days prior to the event. Each vendor must have a City of Coronado Business License and a Certificate of Liability Insurance on file with the City of Coronado. Vendors needing to load and unload items for the event will be issued a parking permit and a time for

delivery. Vendors will be limited to the use of vehicles 30 feet in length or less, and will be required to use a "spotter" to insure the safety of the public. Damage deposits will be forfeited if regulations are not followed.

A Recreation Department employee will be assigned as an event liaison for all Centennial Park and beach events, from the application process through the day of the event, including review, supervision and enforcement of restrictions for event setup, parking, equipment deliveries, noise restrictions and clean up. Enforcement efforts will be supported by police officers when required. Staff services will include:

1. Assistance through site and date selection and permit application process;
2. Orientation with permit holder to review procedures, parking and loading restrictions, vendor requirements, site preservation and safety information, site and equipment restrictions, and site decoration and enhancement suggestions, and to walk the actual event site;
3. **BY REQUEST:** Designation of event sites early in the morning with sandwich sign boards. Sign shall act as an indicator and not a reservation.
4. Issuance of limited time "Commercial Permit Parking" loading permits to each event vendor indicating the date and time authorization, approved location, safety procedures, and related parking restrictions and information;
5. Onsite supervision and monitoring of equipment loading and setup at approved event site; and
6. Event follow-up.

Below is the list of fees for park and beach weddings and private events:

Number of Participants	Number of Vendors	Staff Services Fee	Cleaning/ Damage Deposit	**Total Permit Amount
25 or less with equipment	Up to 3	\$150	\$500	\$764
26-100	Up to 6	\$400	\$500	\$1,016
*101-200	Up to 8	\$700	\$500	\$1,348
*201- 300	Up to 10	\$1,000	\$500	\$1,648

*** Beach events only for 101 - 300 participants.**

*** Centennial Park maximum capacity is 100**

****Permit price includes charge for liability insurance: \$114 for 100 and under participants, or, \$148 for 101 or more participants**

- **Application fee of \$25 due with application and is nonrefundable.**
- Fee is based on whichever category is larger, number of participants or number of vendors.
- Damage deposits are refundable if all regulations are followed, no damage to the site is sustained, and site is left as clean as it was found.
- **Application can be found by visiting www.coronado.ca.us/venues**