



DEPARTMENT OF PUBLIC SERVICES & ENGINEERING PUBLIC RIGHT-OF-WAY TREE REMOVAL REQUEST

Please submit the completed request form with all attached, required documentation to Public Services:

Mail: City of Coronado Public Services | 101 B Avenue | Coronado, CA 92118

Email: PublicServicesDeptContact@coronado.ca.us

Please read the following information before completing this form:

The Requestor MUST be the official PROPERTY OWNER of the address at which the tree is located.

Requests from occupying tenants, property managers, real estate agents, neighboring property owners, or anyone else other than the official property owner will not be accepted. You might be required to provide proof of property ownership.

***Tree Removal Requests for trees located in the public right-of-way at condominium complexes MUST be completed and submitted by the CURRENT HOA PRESIDENT and additional documentation is required.**

In addition to the completed Tree Removal Request form, the current HOA President must provide a letter, preferably on official HOA letterhead, which states that all property owners within the condominium complex have been notified of the Tree Removal Request submitted by the Homeowners Association. Any related matters and/or grievances between property owners and the Homeowners Association related to the Tree Removal Request must be handled internally, without any City involvement.

Please indicate the type of property: Single-family Duplex/Townhome
 Apartments Condominiums*

REQUESTOR INFORMATION

Please check one of the following boxes: Property Owner HOA President*

Name:

Property Address/Tree Location: *Street:*

City:

State:

Zip:

Mailing Address (if different from above): *Street:*

City:

State:

Zip:

Home Phone:

Cell Phone:

Business Phone:

Alt. Cell Phone:

Email:

TREE INFORMATION

How many trees are you requesting for removal? (1) (2) (3) (Other)

Briefly state the reason(s) for your tree removal request:

Specific location of tree(s), relative to the property:

REQUIRED TREE LOCATION DOCUMENTATION: Please include an attached satellite overhead map or street view map (Google Map or other comparable map), or you may provide a clear photo in lieu of a map image. The map image/photo must clearly and explicitly indicate which tree(s) you are requesting for removal. The tree(s) must be clearly marked on the map/photo printout with a circle drawn around the specified tree(s). The request form will not be accepted without the required image/photo.

List of attached, supporting documentation:

Requestor Signature: _____

Date: _____

If you have questions, please contact Public Services at 619-522-7380