



CITY OF CORONADO

**DEPARTMENT OF COMMUNITY DEVELOPMENT
PLANNING DIVISION
1825 STRAND WAY, CORONADO, CA 92118
(619) 522-7326 / (619) 522-2418 (FAX)
COMMDEV@CORONADO.CA.US**

HANDOUT 710 FEB 2013	COASTAL PERMIT
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PURPOSE: To request a Coastal Permit in conjunction with new development or in conjunction with a discretionary permit requiring a Coastal Permit.

AUTHORITY: Coronado Municipal Code Title 86, Chapter 86.70 and Chapter IV of the OACSP.

- NOTES:**
1. Application packages for a Coastal Permit shall be filed with the City of Coronado Community Development Department. Faxed applications will not be accepted.
 2. Application packages must be submitted inclusive of all attachments and submittal requirements. Incomplete applications will not be accepted.
 3. An application filing fee is required in accordance with the Development Fee Schedule adopted by the City Council.
 4. The Planning Commission considers a request for a Coastal Permit and renders a decision. The Commission's action is appealable to the City Council in accordance with Chapter 1.12 of the Coronado Municipal Code.
 5. In order to be docketed for a hearing of the Planning Commission, applications must be deemed complete. The City has 30 days to determine the application complete or incomplete.
 6. Planning Commission hearings are held the second and fourth Tuesday of each month at 3:00 p.m., in the Council Chambers of City Hall.

APPLICANT DATA:

Address of Property: _____	Assessor Parcel No.: _____
Owner: _____	Applicant: _____
Mailing Address: _____	Mailing Address: _____
Phone #: _____	Phone #: _____
Email: _____	E-Mail: _____
Signature: _____	Signature: _____

- SUBMITTAL REQUIREMENTS:**
1. Completed Application Form and Filing Fee.
 2. Public notification package to include envelopes (affixed with sufficient first class postage) addressed to the applicant, the California Coastal Commission and to all property owners and occupants of property within 100 feet of the perimeter of the project site and a separate mailing list of owners/occupants (City can prepare package for a fee).
 3. Copy of deed and Preliminary Title Report identifying easements or restrictions placed on uses of property.
 4. Description of proposed use and or activity on property.
 5. Description of the area immediately adjacent to the property.
 6. Completed California Environmental Quality Act (CEQA) documentation (if necessary).
 7. 8 copies of project plans, folded, minimum 11" x 17" with property dimensions including new structures, setbacks, elevations, and one digital set of project plans and one digital set of photographs of project site.

CITY STAFF USE: Case #: _____ Date Received: _____ Fee: _____ Receipt No. _____