



**CITY OF CORONADO**

**DEPARTMENT OF COMMUNITY DEVELOPMENT  
PLANNING DIVISION  
1825 STRAND WAY, CORONADO, CA 92118  
(619) 522-7326 / (619) 522-2418 (FAX)  
COMMDEV@CORONADO.CA.US**

<b>HANDOUT</b> <h1 style="margin: 0;">725</h1> December 2021	<h1 style="margin: 0;">URBAN LOT SPLIT</h1>
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**PURPOSE:** To request an Urban Lot Split Map through the City of Coronado Subdivision Ordinance and SB9.

**AUTHORITY:** Coronado Municipal Code Chapter 82.68 and California Government Code Section 66411.7.

- NOTES:**
1. Application packages for an Urban Lot Split Map shall be filed with the City of Coronado Community Development Department. Faxed applications will not be accepted.
  2. Application packages must be submitted inclusive of all attachments, eligibility checklists, and submittal requirements. Incomplete applications will not be accepted.
  3. The Community Development Director considers a request for an Urban Lot Split Map per SB9 and renders a decision.
  4. In order to be reviewed for processing, applications must be deemed complete. The City has 30 days to determine the application complete or incomplete.

**APPLICANT DATA:**

Address of Property: \_\_\_\_\_ Assessor Parcel No.: \_\_\_\_\_

Owner: \_\_\_\_\_ Applicant: \_\_\_\_\_

Mailing Address: \_\_\_\_\_ Mailing Address: \_\_\_\_\_

Phone #: \_\_\_\_\_ Phone #: \_\_\_\_\_

Email: \_\_\_\_\_ E-Mail: \_\_\_\_\_

Signature: \_\_\_\_\_ Signature: \_\_\_\_\_

- SUBMITTAL REQUIREMENTS:**
1. Completed Application Form.
  2. Copy of deed and Preliminary Title Report identifying easements or restrictions placed on property.
  3. Handout 723 Two-Unit Residential Development in Single-Family Zones (if any new units are created as a part of the lot split).
  4. One (1) copy of the Urban Lot Split Map to include information described on supplemental form.
  5. One (1) digital set of the Urban Lot Split Map.
  6. SB9 Eligibility Checklist 1 (if applicable) and 2.

**STAFF USE:** Permit #: \_\_\_\_\_ Date Received: \_\_\_\_\_



**CITY OF CORONADO**  
**URBAN LOT SPLIT MAP SUPPLEMENTAL FORM**  
**MAP AND SUBMITTAL REQUIREMENTS (See Coronado Municipal Code Chapter 82.68)**

**The plans submitted for an Urban Lot Split Map all include the following information:**

1. Name and address of the owner whose property is proposed to be subdivided and the name and address of the subdivider.
2. Name and address of registered civil engineer, or licensed surveyor, who prepared the map;
3. North Arrow.
4. Scale.
5. Date of preparation.
6. The location, width and proposed names of all streets within the boundaries of the proposed subdivision and approximate grades thereof.
7. Locations and width of alleys.
8. Names, location and width of adjacent streets.
9. Lot lines and approximate dimensions and numbers of each lot.
10. Approximate location and width of watercourses or areas subject to inundation from floods, and location of structures, and other permanent features.
11. Approximate contours at two-foot intervals.
12. Approximate location of existing buildings and permanent structures.
13. Approximate location of new buildings and structures, if any.
14. Location of all major vegetation showing size and type.
15. Legal description of the exterior boundaries of the subdivisions.
16. Width and location of all existing or proposed public or private easements.
17. Location of rights-of-way.
18. Approximate radii of curves.
19. Number of units to be constructed.
20. SB9 Eligibility Checklist 1 (if applicable) and 2.

**Additional information required with an Urban Lot Split Map Shown on Proposed Urban Lot Split Map or Accompanying Documents:**

1. Type of street improvement and utilities which the subdivider proposes to install
2. Proposed stormwater sewer or other means of drainage, including the location of such facilities
3. Protective covenants to be recorded
4. Proposed tree plantings
5. Grading Plan showing proposed grading, topographical contours, earthwork volumes of proposed excavation and filling. If no grading is proposed, a statement to that effect shall be filed with the tentative map.