



City of Coronado  
Street Tree Committee

**Minutes for Meeting of  
March 7, 2013**

Meeting Location: Public Services Conference Room

Members Present: Caroleen Williams, Chair                      Don Hale, Resident  
Marvin Heinze, Vice Chair                      Nancy Cuddy, Resident  
Jess Culpeper, Advisor                      Shannon Player, Resident

Members Absent: None

**PRELIMINARIES**

Meeting was called to order at 9:00 a.m.

**Approval of Minutes**

Minutes of the February 7, 2013 meeting were approved as amended, with motion by Caroleen Williams, and with five yeas.

**Oral Communication**

None

**REPORTS**

1. **Information regarding right-of-way encroachments/improvements** – Jim Newton from the Engineering Department discussed how Engineering permits and tracks work being done in the public right-of-way. He gave examples of work which does not require a permit, work that requires a right-of-way permit, and more substantial projects which require an encroachment permit, along with City Council approval. He addressed various questions from the Street Tree Committee members. The Committee was especially interested in the role of the Engineering Department in respects to their consideration of the health and welfare of the trees while considering work being performed in the public

right-of-way. Some work being done in the public right-of-way affects the trees and could even diminish the number of potential tree planting sites.

2. **Status update on 436 Glorietta Boulevard** – Jess Culpeper informed the Street Tree Committee that a letter was sent to the homeowner asking them to regularly keep up the landscaping and irrigate. He will keep the Committee posted on this item, should there be any more developments.

## **OLD BUSINESS**

None

## **NEW BUSINESS**

1. **Carol Borunda requests the removal of one Tipuana Tipu tree located in front of the property at 736 C Avenue** – The request was denied, with motion by Shannon Player, seconded by Don Hale, and with five yeas. The tree is healthy and does not meet the criteria for removal, as set forth by the Tree Master Plan.
2. **Heritage Tree Nomination: Cedar tree on Orange Avenue median at Second Street** – Bob Lindsay and the Committee members reviewed the Heritage Tree criteria. The discussion included interest about the tree's historical value, the practice of shearing versus maintaining the natural shape of these trees, and the exact location of the Cedar in the median. The Committee members agreed to move this item to next month's meeting for further discussion.
3. **Flower Show preparations** – The Committee members reviewed the revised event checklist and booth layout ideas and assigned member shifts for the day.
4. **Arbor Day preparations** – The Committee members reviewed the tree sector map to select their tree planting areas and discussed this year's tree planting goals, as well as the event time and tasks.

The next meeting is scheduled for Thursday, April 4, 2013 from 9:00 a.m. to 10:30 a.m. There being no further business, the meeting was adjourned at 10:34 a.m.

---

Caroleen Williams  
City of Coronado  
Street Tree Committee Chairperson

---

Laura Gerszewski  
Office Specialist  
City of Coronado Public Services