

**MINUTES OF THE REGULAR MEETING OF THE
LIBRARY BOARD OF TRUSTEES
CORONADO PUBLIC LIBRARY
640 ORANGE AVENUE
CORONADO, CA 92118
July 10, 2012**

I. CALL TO ORDER

President Franck called the meeting to order at 3:00 p.m. in the Winn Room of the Coronado Public Library.

ROLL CALL

Present: President Franck Trustee Martin, Trustee Warren, and Trustee Brown.

Absent: Executive Secretary Zoll
Sharon Sherman, FOL Representative

Also Present: Mayor Tanaka
Christian Esquevin, Director of Library Services
Linda Sanders, Administrative Secretary

II PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by President Franck.

III APPROVAL OF MINUTES

III-A June 12, 2012

Trustee Brown moved to approve the Minutes of the Regular Meeting of June 12, 2012. Trustee Warren seconded the motion, and the motion was approved.

IV CONSENT CALENDAR

President Franck asked why the circulation fines went up, as shown on the monthly statistics update, and why the volunteer hours were down. Director

Esquevin said that the changes are reasonable for the most part and there was some turnover of Library volunteers.

Trustee Warren moved to approve the Consent Calendar. Trustee Martin seconded the motion, and the motion was approved.

V COMMUNICATIONS

V-A Oral Communications

V-A-1 Public Oral Communications

None

V-A-2 Library Board Members Oral Communications

President Franck complimented Director Esquevin on the popular “Westward Ho” exhibit. Director Esquevin appreciated the kind words and said that the movie, *How the West Was Won*, was presented in the Winn Room as part of the Summer Festival to complement the exhibit because it showed a significant moment in the time of the westward movement.

Trustee Brown indicated that she likes the Library blog that Director Esquevin writes.

President Franck commented that the Library did not have a float in the 4th of July parade. Director Esquevin said that Ellenjoy Weber is the Children’s Librarian and staff member who has traditionally coordinated, designed, and built the float each year but has found it too difficult to continue that commitment because of the amount of physical strength and other demands. Director Esquevin also said that he has always helped with the float and agrees that it takes a lot of work to accomplish that task; therefore, the project has been discontinued.

Trustee Martin suggested that if it is such a burden on the staff, then the Library staff should begin working on a float very soon so that it can be ready for the next 4th of July. Trustee Brown said that the Library float was greatly missed by people.

V-A-3 Library Director Oral Communications

None

V-A-4 Friends of the Library Representative Communication

It was reported that there was no Friends of the Library meeting this month and nothing new to report except that there was a book sale in front of the Library on July 4th and it raised \$600-\$700.

V-A-5 SAB Representative Communication

Director Esquevin said that he is still meeting with the Administrative Council of Serra, which meets four times a year. He explained that the State of California has returned some money back to Serra, but it is still far from being fully funded. Trustee Warren thanked the Board for the letters they sent to their State Representatives encouraging them to fund Serra.

V-A-6 City Council Representative Communication

Mayor Tanaka asked why there's been a drop in sales at the coffee cart, Oti's Place. Director Esquevin said that there are a couple of reasons and explained that the economy has had an effect and the open hours for the cart are less now than 3 years ago, which impacts sales, and that there is a small profit margin for such a business so when the schools are on break it affects sales because the students are a large part of the income. Director Esquevin further noted that the concessionaire is no longer making rent payments of 10% of the gross sales to the City because the final agreement with the City provides that the City will eventually own the cart in lieu of collecting a monthly rental charge. At that point a decision will be made as to who will operate the cart.

Trustee Martin questioned if the coffee cart is worth owning and wonders if there is value to the community, and should it be sustained. Trustee Brown believes that the coffee cart is important, especially to the many clubs that rely upon the cart to provide refreshments.

In response to a suggestion that the coffee cart be moved from the Library during the summer months when sales are down, Mayor Tanaka expressed caution about that idea because doing so may affect other established businesses.

Mayor Tanaka sees the following as future options for the coffee cart: 1) find another concessionaire, 2) the City or Library run it themselves, or 3) get rid of it.

V-B Written Communications

None

VI UNFINISHED BUSINESS

VI-A Library Summer Festival

Director Esquevin read through the list of Summer Festival programs that will soon be occurring at the Library. He noted specifically a program about how to preserve important family papers and documents that he will be leading on July 14. Director Esquevin said that the Summer Festival runs through the end of August.

VI-B Senior Center Planning Committee Report

Trustee Warren explained that she had nothing new to report.

VII NEW BUSINESS

VII-A Request by the Cultural Arts Commission for a Temporary Waiver of the Winn Room Policy that Forbids Sales of Items in the Winn Room to Permit the Sale of Sarah Rowe's Artwork at the Commission's Reception and Exhibition of September 14 and September 15, 2012

Director Esquevin introduced Doug St. Denis who explained that the Cultural Arts Commission wants to exhibit the art of the late Sara Rowe in the Winn Room and sell it as a fundraiser to support the work of the Cultural Arts Commission. Director Esquevin said that the Winn Room policy forbids the sale of items unless those sales are part of a Library program or are connected to the Friends of the Library. He believes that waiving this policy for the Cultural Arts Commission is appropriate since the event is sponsored by a Coronado city commission. He also noted that the Cultural Arts Commission wants to provide wine at the September 14 reception, which honors Sara Rowe and her art. Director Esquevin said that the Reception, Exhibition, and Sale of Sara Rowe's art would be part of the Coronado Art Walk occurring that weekend with locations of events throughout Coronado.

Doug St. Denis explained said that Lionel Rowe, Sara's husband, wants to donate certain pieces for the fundraiser and will be loaning other art pieces for the exhibition.

Trustee Martin said that he liked the idea of the fundraiser so long as it is definitely a not-for-profit event. He said that he wants to be cautious of not setting any precedents.

In response to Trustee Brown's question regarding if there is a budget for the Cultural Arts Commission, Mayor Tanaka indicated that there is not a budget and that the Commission is creating its own non-profit foundation and that they may not need any funding from the City.

Trustee Martin moved to approve the Request by the Cultural Arts Commission for a Temporary Waiver of the Winn Room Policy that Forbids Sales of Items in the Winn Room to Permit the Sale of Sarah Rowe's Artwork at the Commission's Reception and Exhibition of September 14 and September 15, 2012. Trustee Warren seconded the motion, and the motion was approved.

Director Esquevin said that the first step for the Cultural Arts Commission is to ask the Board for its approval of a waiver to sell artwork from the Sara Rowe collection and to serve wine at the September 14 reception to be held in the Winn Room; and that the second step is for the City Council to consider the allowance of serving alcohol at the September 14 reception in the Winn Room.

Director Esquevin said that books and related materials are occasionally sold in the Winn Room by the Friends of the Library, as well as those programs sponsored programs by the Library, such as book talks and lectures. He further noted that since the Cultural Arts Commission is a City commission and is affiliated with the Library, the same conditions that apply to the Friends of the Library and Library-sponsored programs could and should apply to the Cultural Arts Commission regarding the sale of books and related materials.

VII-B Honoring Past Library Board Presidents

Trustee Martin explained that Jim Cahill was a dear friend and was the driving force behind many things here at the Library. He said that he worries about setting a precedent, but he does want to recognize Jim Cahill somehow, somewhere.

The idea of a plaque with the names of the Library Board Presidents was proposed, but it was also suggested that such a plaque might not be enough recognition. Director Esquevin said that there are many Library Board Presidents since the Library has had trustees back to the 1890s. He said it might be nice to have their names listed in chronological order in the Speckles Reading Room. There was a brief discussion about honoring all of the former trustees in some sort of book or on have the names shown on a wall in the Library.

Mayor Tanaka explained that in City Hall there is a place where the names of all former mayors are displayed. He further noted that there is the history of the Coronado City Council on the City's website and that maybe the Library could do something similar for the Library Board.

Mayor Tanaka suggested that it might be possible to find a group or a member of the Cahill family who would be interested in doing something at the Library to honor Dr. Cahill. Director Esquevin explained that in Dr. Cahill's Last Will and Testament the Library is indicated as a recipient of funds, and that money might allow the Library to memorialize him.

VII-C Election of Officers

President Franck explained that the election of officers was the next item of business for the Board.

Trustee Brown motioned to nominate Robin Franck as President of the Board effective September 1, 2012. Trustee Warren seconded the motion, and the motion was approved.

Trustee Warren motioned to nominate Sarah Blakely Brown as Executive Secretary of the Board effective September 1, 2012. Trustee Martin seconded the motion, and the motion was approved.

VII-D Upcoming Library Board Meeting Schedule: Tuesday, August 14, 2012 and Tuesday, September 11, 2012 at 3pm in the Winn Room

The next regular meetings of the Library Board were scheduled for Tuesday, August 14, 2012 and September 11, 2012, at 3pm in the Winn Room. President Franck explained her inability to attend the September 11 meeting of the Board and Executive Secretary-elect Brown agreed to conduct the meeting.

VIII Adjournment

Trustee Warren moved to adjourn the meeting. Trustee Martin seconded the motion, and the motion was approved.

The Library Board meeting adjourned at 3:55 p.m.

Approved and signed – original document in City Clerk's office

Robin Franck, President, Coronado Library Board of Trustees

Approved and signed – original document in City Clerk's office

Sally Ann Zoll, Executive Secretary, Coronado Library Board of Trustees