CITY OF CORONADO

DEPARTMENT OF COMMUNITY DEVELOPMENT
BUILDING DIVISION
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HANDOUT 202
JUNE 2012

DEFERRED SUBMITTAL CERTIFICATION

PURPOSE: To process deferred submittals to approved, permitted construction documents and plans.

AUTHORITY: 1997 Uniform Administrative Code, Section 302.4.2

*"**Deferred submittals.** For the purposes of this section, deferred submittals are defined as those portions of the design which are not submitted at the time of the application and which are to be submitted to the building official with a specified period.*

Deferral of any submittal items shall have prior approval of the building official. The architect or engineer of record shall list the deferred submittals on the plans and shall submit the deferred submittal documents for review by the building official.

Submittal documents for deferred submittal items shall be submitted to the architect or engineer of record who shall review them and forward them to the building official with a notation indicating that the deferred submittal documents have been reviewed and that they have been found to be in general conformance with the design of the building. The deferred submittal items shall not be installed until their design and submittal documents have been approved by the building official."

NOTES:

1. Deferred submittals must be listed on the plans submitted for review, approval, and permit issuance.
2. A person of responsibility for the project listed below must process any deferred submittal(s).
3. Incomplete plans and documentation of the deferred submittal(s) may result in processing delays.
4. All deferred submittals, except for fire sprinkler plans and documents, must first be reviewed and approved by the architect or engineer of record for the project.
5. The deferred submittal item(s) shall not be installed or inspected until their design and all documentation has been approved by the Building Official.
6. Additional plan check and permit fees may be assessed for the processing of the items listed on this Deferred Submittal Certification.

DATA:

1. Permit:_____ Project Address:_____
2. Deferred Submittal Item: _____
3. Does this deferred submittal, in any way, alter the exterior of the project? ☐ Yes ☐ No
4. Does this deferred submittal, in any way, alter the floor plans? ☐ Yes ☐ No
5. Does this deferred submittal, in any way, add or remove floor area? ☐ Yes ☐ No
6. Does this deferred submittal, in any way, alter the structure of the project? ☐ Yes ☐ No

CERTIFICATION:

I, _____, as ☐ Architect / ☐ Engineer of Record for the permitted project listed above certify that I have reviewed the deferred submittal referenced above and that, by my stamp and signature applied on the deferred submittal plans and documents, attest that the deferred submittal generally conforms to the design of the project.

Signature: _____ Printed name:_____ Date:_____

Phone#(____)_____ Fax #(____)_____ E-Mail_____