

**AMENDED
MINUTES OF THE REGULAR MEETING OF THE
LIBRARY BOARD OF TRUSTEES
CORONADO PUBLIC LIBRARY
640 ORANGE AVENUE
CORONADO, CA 92118
May 8, 2012**

I. CALL TO ORDER

President Franck called the meeting to order at 3:00 p.m. in the Winn Room of the Coronado Public Library.

ROLL CALL

Present: President Franck, Executive Secretary Zoll, Trustee Martin, Trustee Warren, and Trustee Brown.

Absent: Mayor Tanaka
Sharon Sherman, FOL Representative

Also Present: Councilmember Barbara Denny
Lalo Reyes, FOL Board Publicity Chair
Vy Tu, Head of Technical Services
Anne Clifford, Head of Adult Services
Cheryl Grove, Head of Circulation
Phyllis Belter, Head of Automation/Volunteers
Christian Esquevin, Director of Library Services
Linda Sanders, Administrative Secretary

II PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by President Franck.

III APPROVAL OF MINUTES

III-A March 13, 2012

Executive Secretary Zoll moved to approve the Minutes of the Regular Meeting of March 13, 2012. Trustee Brown seconded the motion, and the motion was approved.

IV CONSENT CALENDAR

Executive Secretary Zoll moved to approve the Consent Calendar. Trustee Brown seconded the motion, and the motion was approved.

Executive Secretary Zoll commented on the suggestion box item regarding the Library entrance automatic doors and the incident that was reported. Director Esquevin said that the issue has not yet been resolved and is pending the review of the City Engineer to provide some possible options for the automatic doors.

V COMMUNICATIONS

V-A Oral Communications

V-A-1 Public Oral Communications

None

V-A-2 Library Board Members Oral Communications

President Franck commended Director Esquevin on the interesting exhibit on the Coronado ferries and the San Diego Bay/Coronado Bridge. She also thanked the many staff for attending today's meeting.

V-A-3 Library Director Oral Communications

Director Esquevin reminded the Library Board of the upcoming jazz concert, "Like Father, Like Son," and the presentation by Joe Ditler on the history of the ferries in the San Diego Bay.

V-A-4 Friends of the Library Representative Communication

Lalo Reyes, the new publicity chair of the Friends of the Library Board introduced himself.

V-A-5 SAB Representative Communication

The last Serra meeting was not attended and so there was no report.

V-A-6 City Council Representative Communication

Councilmember Barbara Denny indicated that she is always happy to attend the Library Board meetings and is available to answer any questions

V-B Written Communications

V-B-1 Letter dated March 26, 2012, from Kathleen Petryshyn

The letter dated March 26 from Kathleen Petryshyn was discussed and Director Esquevin said that Ms. Petryshyn is asking for the City Attorney to make a legal opinion on the Friends of the Library's designated piano donation to the Library and its use by the public. He further noted that the City Attorney does not represent the Friends of the Library. Executive Secretary Zoll explained that a restricted donation is restricted and that she believes this is an easy decision.

VI UNFINISHED BUSINESS

VI-A Review Strategic Plan Report

Director Esquevin explained that the Strategic Plan is moving along nicely and that staff have completed the first quarter of the first year of the three year plan. He said that much has already been accomplished but there is more to do as we work toward implementation of the Plan. Each of the section supervisors read aloud the section or sections that affect their areas of responsibility and highlighted what has been done to achieve the objectives of the Strategic Plan, as outlined in the attached enclosure for agenda item No. VI-A.

After it was reported that there were no additional "gadget training sessions" planned, President Franck asked if it might be possible to schedule another "gadget training session" by a consultant or someone else. She specifically asked if the Library could hire someone to make such a presentation. The idea was discussed given the lack of budgeted funding for such a consultant. President Franck suggested that the Friends of the Library should be approached for funding since they have indicated a strong interest in helping.

Regarding the need for increased staff recognition, as contained in the Strategic Plan, Director Esquevin said that he has asked the staff committee to come up with additional ideas. Regarding the photo atlas, Director Esquevin said that he is still attempting to work with the owner of the *Coronado Eagle & Journal* to coordinate efforts on these projects. He noted that the software for the photo atlas project has been loaded and that all that is needed is to add additional photos and metadata (the background information on each photo). Director Esquevin said that the Friends of the Library are sponsoring this effort.

President Franck asked that the Strategic Plan Update be incorporated into the Library Board's September agenda for another review.

VI-B Senior Center Planning Committee Report

Trustee Warren explained that she attended the first meeting of the Senior Center Planning Committee and that it was a session in which the attendees

provided ideas of what they recommend for the Senior Center. A consultant was on hand and will report back her findings at the next meeting.

VII NEW BUSINESS

VII-A Approve Purchase of New Computer Server for the New Computer Library System Platform

Director Esquevin said that the computer server is the basic platform for all services offered at the Library and that a new server has many benefits over the current server. He further explained that about every five years the server needs to be replaced to keep up with the new technology. Phyllis Belter said that we cannot upgrade the current system any longer. Director Esquevin said that the cost will be \$10,000 and that even though we did not budget for this expense the Library has some unrestricted gift funds that can be used.

Trustee Brown moved to approve the purchase of a new computer server in the amount of approximately \$10,000 using the available discretionary, unrestricted Library gifts funds as described by Director Esquevin. Trustee Warren seconded the motion and the motion was approved.

VII-B Upcoming Library Board Meeting Schedule: Tuesday, June 12, 2012 and Tuesday, July 10, 2012 at 3pm in the Winn Room

The next regular meetings of the Library Board were scheduled for Tuesday, June 12, 2012 and July 10, 2012, at 3pm in the Winn Room.

VIII Closed Session

The Library Board meeting adjourned at 3:45 pm for the closed session.

VIII-A Public Employee Performance Evaluation

For purposes of considering the performance evaluation of Library Director Esquevin, the Board met in closed session.

The Library Board completed their closed session at 4:00 pm and resumed the Board meeting at 4:01 pm

IX Adjournment

Trustee Warren moved to adjourn the meeting. Trustee Brown seconded the motion, and the motion was approved.

The Library Board meeting adjourned at 4:02 p.m.

Approved and signed – original document in City Clerk’s office

Robin Franck, President, Coronado Library Board of Trustees

Approved and signed – original document in City Clerk’s office

Sally Ann Zoll, Executive Secretary, Coronado Library Board of Trustees