

**MINUTES OF THE REGULAR MEETING OF THE
LIBRARY BOARD OF TRUSTEES
CORONADO PUBLIC LIBRARY
640 ORANGE AVENUE
CORONADO, CA 92118
May 11, 2010**

I. CALL TO ORDER

President Cahill called the meeting to order at 3:05 p.m. in the Winn Room of the Coronado Public Library.

ROLL CALL

Present: President Cahill, Executive Secretary Franck, Trustee Bee, and Trustee Martin

Absent: Trustee Zoll
Mayor Tanaka
Cynthia Aguirre, Friends of the Library Representative
Elizabeth Ingram, SAB Representative

Also Present: Liz Warren, SAB Alternate Representative
Christian Esquevin, Director of Library Services
Linda Sanders, Administrative Secretary

II PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by President Cahill.

III APPROVAL OF MINUTES

III-A April 13, 2010 Regular Meeting

Executive Secretary Franck moved to approve the Minutes of the Regular Meeting of April 13, 2010. Trustee Martin seconded the motion, and the motion was approved.

IV CONSENT CALENDAR

Trustee Bee moved to approve the Consent Calendar. Trustee Martin seconded the motion, and the motion was approved.

V COMMUNICATIONS

V-A Oral Communications

V-A-1 Public Oral Communications

None

V-A-2 Library Board Members Oral Communications

Trustee Martin appreciated Director Esquevin's efforts in hosting a successful meeting for the committee organizing the Centennial of Naval Aviation. President Cahill commented on the attractiveness of the gardenias and flowering potted plants recently placed near the front entrance to the Library.

V-A-3 Library Director Oral Communications

None

V-A-4 Friends of the Library Representative Communication

Cynthia Aguirre reported that the book fair was successful and had gross sales of over \$40,000, and that \$52,185 will be donated to the Library from the Friends of the Library this year. Mrs. Aguirre also reported that the Friends will be giving a \$2,500 Wilf Seaman scholarship to two Coronado High School seniors this year. She also said that books remaining after the book fair were freely given to a number of groups and organizations that hauled them away, such as school teachers, American Airlines flight attendants, etc. The storage issue was discussed and is yet to be resolved.

V-A-5 SAB Representative Communication

None

V-B Written Communications

VI UNFINISHED BUSINESS

VI-A Library Emergency Planning

Director Esquevin updated the Board on emergency planning for the Library and explained that the Coronado Fire Chief said he did not advise having any emergency drills at the Library involving the public. He also informed the Board that on May 18 there will be a Golden Guardian exercise that Director Esquevin will be involved with, along with other City executive staff, which is a live

emergency preparedness exercise based on a mock terrorist incident. He also explained that the City's emergency operations center will be activated during the exercise.

VI-C Harlow Rose Garden Identification Project Update

Liz Warren described the efforts that were made with the Streepers in identifying the roses in the Harlow Rose Garden and how a rose identification flyer was developed for individuals who are interested in the names of the roses in the garden. According to Mrs. Warren, there are six to eight roses in the garden that should be replaced soon. Director Esquevin indicated that the Harlow Fund has sufficient funds to purchase replacement roses. It was explained that there are 63 rose bushes in the Harlow Rose Garden and approximately 15 varieties of roses.

VI-D Plans for 2011 Library Exhibit Celebrating Centennial of Naval Aviation Update

Director Esquevin said that the April 28 meeting of the Committee organizing the Centennial of Naval Aviation was so productive that a follow-up meeting will be held at the end of June at the Library. He explained that the purpose of the meetings is to develop a master calendar of events and to coordinate publicity.

VI-E Library FY 2010-2011 Budget

Director Esquevin explained that the City is entering the second year of its two-year approved budget, and that due to the possibility of a short fall, department Directors have been asked to reduce their respective budgets. The Library was requested to reduce its budget by \$3,000, and Director Esquevin believes that the best place to reduce the Library budget would be in the "Travel and Training" line item of the budget (Section 8415) because the reduction in this area would cause no adverse consequences to the Library.

There was a discussion as to the Library's attendance at the American Library Association Conferences and the California Library Association Conferences. Director Esquevin explained that he was active with ALA prior to the Library's renovation and expansion, but has been less active since then, and that he and a few of the librarians attend the conferences when they are held in San Diego. He also explained that the funds for travel and training to attend conferences have been in the Library budget for many years, but it has not been highly used because of the lower expense of attending local conferences and taking advantage of other training opportunities.

President Cahill moved to approve the reduction in the Library Budget by \$3,000 from the travel and training line item. Trustee Martin seconded the motion, and the motion was approved.

VII. NEW BUSINESS

VII-A Library Board of Trustees Policy No. 8, Library Board of Trustees Regulation No. 2 and Publicly Posted Fines and Fees

VII-A-1 Review of “Replacement Fee” Wording for Lost Materials

Director Esquevin explained that the reason for the proposed change to the Board’s Policy and Regulation regarding lost items is to eliminate any wording that the fees associated with a lost item are only for replacement of the item. Trustee Martin believes that the term, “lost item fee,” is a good way to describe the cost for a lost item. Director Esquevin said that, in his recollection, even though the Library has not had any other complaints regarding the fees associated with a lost item, and even though Mrs. Weinhouse’s complaint may have been the first formal complaint, he is supportive of clarifying the Board’s lost items fees in the specific Policy and Regulation regarding lost items fees. Trustee Bee suggested the idea of stating that “Library fines and fees are non-refundable.”

President Cahill moved to approve the proposed wording changes to the Board’s Policy No. 8 and Regulation No. 2, as included as an Agenda items enclosure. Trustee Martin seconded the motion, and the motion was approved.

VII-B Touchscreen Technology and Digital Interaction in Libraries

At the request of Executive Secretary Franck, a brief film clip was shown because this particular clip had started her thinking about the possibilities and prospect of someday providing the same or similar technology at the library. The five-minute film showed a 2 ½ year old child being introduced to a touchpad (Apple’s new i-Pad that has a base price of \$499). At the conclusion of the film clip, a brief discussion ensued regarding new technology, including touchscreen technology and digital interaction in libraries.

Director Esquevin said that at some point there will be increasing pressure on libraries to include this new type of technology at the library, and it was mentioned that some libraries are already looking into the feasibility of providing this and similar new technology. At this time, Director Esquevin does not believe that the library is at the point where current touchscreen technology (as an alternative to communicating with a computer through a keyboard and mouse), is a viable option for the library.

In response to Trustee Martin’s question regarding any plans the Library may have to provide library patrons with the Amazon Kindle Wireless Reading

Devices, Director Esquevin explained that the Library has no plans to add Kindles because they are intended for personal use, not general library use.

VII-C Next Library Board Meeting: Tuesday, June 8, 2010 at 3pm

The next Library Board meeting was scheduled for Tuesday, June 8, 2010, at 3pm in the Library's Conference Room.

VII-D Invitation to Board to Attend Coronado Historical Association Meeting in July

Director Esquevin explained to the Board that on behalf of the Coronado Historical Association, Susan Enowitz has invited the Library Board to informally meet with the Board of the Coronado Historical Association after the Library Board's July meeting. Trustee Martin inquired as to the purpose of the meeting, and Director Esquevin indicated that it would be a collegial get-together with no agenda. President Cahill explained his support for the meeting and believed that a meeting time after the July 13 meeting should be fine. Executive Secretary Franck offered her availability and interest in being the Library Board's liaison to the Coronado Historical Association. The Board members plan to meet with the Coronado Historical Association after its Library Board meeting in July, as schedules permit.

VIII. ADJOURNMENT

The Board meeting adjourned at 4:15 p.m.

Approved and signed – original document in City Clerk's office

James M. Cahill, President, Coronado Library Board of Trustees

Approved and signed – original document in City Clerk's office

Robin Franck, Executive Secretary, Coronado Library Board of Trustees