

**MINUTES OF A REGULAR MEETING OF THE
LIBRARY BOARD OF TRUSTEES
CORONADO PUBLIC LIBRARY
640 ORANGE AVENUE
CORONADO, CA 92118
June 10, 2008**

I. CALL TO ORDER

President Haines called the meeting to order at 3:05 p.m. in the Winn Room of the Coronado Public Library.

ROLL CALL

Present: President Haines, Executive Secretary Cahill, Trustee Zoll, and Trustee Franck.

Absent: Trustee Martin
Elizabeth Ingram, SAB Representative

Also Present: Mayor Smisek
Christian Esquevin, Director of Library Services
Linda Sanders, Administrative Secretary

II. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by President Haines.

III. APPROVAL OF MINUTES

A. April 8, 2008 Regular Meeting

Executive Secretary Cahill moved to approve the Minutes of the Regular Meeting of April 8, 2008. Trustee Franck seconded the motion, and the motion was approved

B. May 19, 2008 Regular Meeting

President Haines moved to approve the Minutes of the Regular Meeting of May 19, 2008. Trustee Franck seconded the motion, and the motion was approved

IV. CONSENT CALENDAR

Trustee Franck moved to approve the Consent Calendar. President Haines seconded the motion, and the motion was approved.

V. COMMUNICATIONS

V-A Oral Communications

V-A-1 Public Oral Communications

None

V-A-2 Library Board Members Oral Communications

Executive Secretary Cahill commented about his visit to the classically-styled Austrian National Library, which was amazing to see, as well as the four museums located inside the grounds.

V-A-3 Library Director Oral Communications

Director Esquevin commented on the upcoming Summer Festival events, as well as the Children and Teen Summer Reading programs. He also indicated that the Library's website is become more useful to Library patrons. In response to a question as to whether Library staff is able to check how many "hits" the website is receiving, Director Esquevin said he would look into it.

V-B WRITTEN COMMUNICATIONS

None

VI. UNFINISHED BUSINESS

VI-A Could/Should List

In response to President Haines inquiry regarding the possibility of receiving a donated or inexpensive used baby grand piano from a local donor, Director Esquevin said he would call Joan Sadorf to find out the status of this possibility.

VI-B Proposed Revisions to Winn Room Policy

Director Esquevin explained the reasons for his efforts in proposing certain revisions to the Winn Room policy, which is primarily to make the room more widely available for groups and limit access to groups who seek to monopolize the room. Director Esquevin asked the Board for their approval of his proposed changes to the Winn Room Policy, noting that the changes would not apply to clubs and organizations that have been using the Winn Room prior to the 1995 Library Remodel and Expansion Project. Director Esquevin also discussed the issues of free speech and religious activities being held in the Winn Room.

Executive Secretary Cahill moved to approve the proposed changes to Library Policy No. 12 (Winn Room), with the minor addition of “by one group” being added to the end of No. 2 and No. 3 of Section XIII. Trustee Zoll seconded the motion, and the motion was approved

VI-C Status of the Manning and Cowan Bequests Funded Items

Director Esquevin explained the previous action taken by the Board to approve all of the proposed items to be funded by the Manning and Cowan bequests, except the investor’s online databases. Director Esquevin indicated that right now the Library will be purchasing the catalog computers and will upgrade the computer software, as approved by the Board at its May meeting, but the other approved items will not be purchased until after the beginning of the new fiscal year.

In response to President Haines request that all new Library services be publicized, Director Esquevin indicated that he has a plan of informing Library patrons through the website, press releases, flyers, and other means.

VI-D Library Website Update

Director Esquevin indicated that the city-wide effort to improve and upgrade sections of each department’s website has been mostly successful. He also took the Board on a “tour” of the front page of the Library’s website to point out its special and unique features. In response to Trustee Franck’s request that each month one of the Library’s database programs be highlighted, Director Esquevin said that may be possible.

VI-E Status of California State Library Grant (LSTA)

Director Esquevin explained that he has submitted the acceptance form for the LSTA State Library Grant and that he is simply awaiting a response from the State.

VI-F Status of Summer Festival Plans

President Haines said she is very happy with the planned events for this year’s Summer Festival. Director Esquevin described how the Summer Festival began nine years ago to provide adults with special events to balance the summer reading program events held for children.

VII. NEW BUSINESS

VII-A Investment Online Data Base Options

Director Esquevin described and compared the Mergent and Standard and Poors print and online services that are available, which is described in the Agenda

Item enclosure. He noted that the remote access is a major plus. President Haines suggested that the Board be provided with a 30-day trial of these programs and Director Esquevin said that should be possible.

VII-B Spreckels Reading Room Planter Boxes

Director Esquevin informed the Board that the existing plants located in the Spreckels Reading Room are thriving and that adding three additional window planter boxes would further enhance the room. Since the plant service has been efficient, Director Esquevin recommended that the Board authorize the purchase of three additional window planter boxes of plants and an increase in the plant maintenance guaranteed service.

President Haines moved to approve the purchase of three additional window planter boxes and plants for the Spreckels Reading Room at a one-time cost of \$494 and to increase the monthly plant maintenance guaranteed service contract to \$85 with Junipers, Inc., all of which is to be paid from the Harlow Rose Garden Fund. Trustee Franck seconded the motion, and the motion was approved

VII-C Election of Officers Informational Item (Election in July).

Director Esquevin acknowledged President Haines six years of service on the Library Board and noted that her term will be ending on August 31, 2008. Because President Haines will be leaving the Board, Director Esquevin indicated that the City Council will be appointing a new Library Board Trustee and that during the Library Board's July meeting it would be appropriate to nominate and elect a new President and Executive Secretary.

VII-D Friends of the Library Representative Communication

Cynthia Aguirre reported that the Friends' Volunteer Appreciation Luncheon held during May was very successful and that the Friends' newsletter will be mailed during June. She also noted that the Friends will be having a 4th of July book sale and that the Friends provided scholarships to three Coronado High School graduating seniors.

VII-E SAB Communication

None

VII-F Agenda Items and Schedule for the Next Library Board of Trustees Meeting

The next regular meeting of the Library Board of Trustees was scheduled for Tuesday, July 8, at 3:00 p.m. in the Winn Room and the usual items were

requested for the Agenda, as well as a review of former Trustee Shaw's Project List.

VIII. ADJOURNMENT

The Board meeting adjourned at 4:15 p.m.

Amy Smith Haines, President, Coronado Library Board of Trustees

James M. Cahill, Executive Secretary, Coronado Library Board of Trustees