

CORONADO PARKS & RECREATION BOARD
Meeting
May 10, 2004

Board Chairperson Jennie Portelli called the meeting to order at 4:05 pm.

PLEDGE OF ALLEGIANCE

ROLL CALL:

Boardmembers: Jennie Portelli, Nancy Blair, George Powell, Phil Hammett, Bob Breglio and Student Rep Sally Blair

Absent: None

Staff: Linda Rahn, Director of Recreation and Sandy Goodson,
Administrative Secretary

APPROVAL OF MINUTES:

Motion: Powell motioned to approve the minutes of the April 12, 2004 meeting.

Second: Blair

Motion passed all voting aye.

Motion: Hammett motioned to approve the minutes of the Special May 3, 2004 meeting.

Second: Blair

Motion passed all voting aye.

AGENDA CHANGES:

None

ORAL COMMUNICATIONS:

None

INFORMATIONAL ITEMS

1. Director's Report:

- A. **Special Programs and Events:** Linda reported that the Skatepark Expo was a success.

- B. Glorietta Bay Civic Center and Promenade Update:** Linda reported that construction is moving along. Slab boards are in place and columns will be going up in the next few weeks. The swimming pool won't start for awhile. She said that she will try to arrange for tours of the construction site. Linda said that we are still finalizing the plans for the Boat House/Club Room. It is expected to be finished around the same time as the rest of the plan.

2. Boardmembers' Reports

Nancy said that the south buoy is in the "no swim area". She suggested moving it north and using bigger buoy weights.

Jennie asked when the high school tennis courts will reopen to the public. Linda said she is awaiting notification from the school district. She expects a request for an extension of time due to delays in the high school construction project.

ACTION ITEMS:

3. **Facility Use Policies and Procedures:**
- a. **User Classification and Reservation Lead Time:** Linda said she added a column for "Direct Cost Recovery". She wants to make sure the user list is alright as amended.

Motion: Hammett motioned to accept the User Groups as presented with the reservation lead times and the Direct Cost Recovery removed from the final document.

Second: Breglio

George said he thought CUSD was in zero recovery. He thinks that changing them into a cost category would create an issue in town. Linda said that the Board could separate CUSD sports from other CUSD groups and move the sport groups into category B (Resident Nonprofit Youth Organizations). Linda asked if groups like ASB or School Board get our facilities free.

Phil said there are some needs to back-scratch with the School District.

Bob said he remembered discussing the School District's desire to have the City do more than just payment for use of the Blumenthal Sports Complex.

Phil said besides the pool used by the swim/water polo teams, Sunset Park is used by Girls Lacrosse and the Cays Park is used by the Soccer teams.

Jennie asked which category CTA would fall under. Linda said category C (Resident Nonprofit Recreational, Educational, Service or Civic Community Groups and Public Agencies). Jennie said that she thought CTA wasn't going to

have to pay any fees. Linda said that will be determined when fees are assigned to individual facilities. George said the 50% fee could be of zero dollar cost.

Linda said fees can be established by user groups as well as facilities.

Phil said CUSD should be left in Group C. George said he likes the revised categories as they are listed in the handout.

Bob said we should look at the different areas such as parks and open spaces, meeting rooms and gymnasium. He said if the facility doesn't cost for staff, there should be no fee. If we have to staff the facility, we should charge 100% of the direct costs.

George said we might have to look at each item separately (i.e. Skatepark, gymnasium, dance studios, etc.). He wants the Board to know that charging CUSD is a big move.

Bob said all city owned facilities should be treated equally.

Jennie asked if CUSD should be moved to an independent category. George said no because it would draw more attention to them.

Bob said the issue is how we view CUSD as a user. He said they are a heavy user and users of multiple facilities.

Phil said over the last few months we have looked at other cities' user groups and he believes Group C is appropriate. George said he agrees with Phil and that Bob has a good argument also. He said you can identify fees separately.

Jennie asked Linda her thoughts. Linda said CUSD could be in category C or in a separate category. She said separating it out could draw attention. She said you could use the fee schedule to give them individual rates.

Bob asked why CUSD isn't in group D and being charged at 100% of direct cost.

Motion passed all voting aye with Breglio voting nay.

- b. **Determining Fees: What expenses should be recovered:** Linda said the first step is to look at the cost that the board wants to recover.

Jennie said we are going to discuss the Community Center costs.

Phil said that group F, Commercial Use, should pay all direct and pro-rated costs.

Linda recommends the Board start at the bottom and work up on the user groups list.

Phil said group F (Commercial) is 100% of all costs, group E (Nonresident Organizations, Nonresident Private Parties) would be a lesser fee, group D (Resident Private Party, Resident Business Organizations, and Resident non-profit special interest groups) be charged 100% of direct costs and maybe a portion of pro-rated costs, and group C (Resident Nonprofit Recreational, Educational, Service or Civic Community Groups and Public Agencies) be charged zero to 50% of direct staff cost.

Jennie said that different groups should pay different amounts. Bob said everyone in the same group should pay the same amount.

Linda said the board could decide to include other costs.

Bob agrees with the cost and thinks we need to include only the portion of the cost for just the recreation facilities. He said that the City covers the City Overhead as part of the regular budget. He said to take out the Recreation Administrative Costs also.

Bob said beach maintenance can partially be covered. He asked what portion of the facility maintenance is recreation. He figured \$146 per hour could be charged. Linda said only a small portion of the parks maintenance expense will be passed on as a cost for weddings and other park uses.

Bob said that Recreation Administration should be covered. Linda said about 25% covers the cost of facility use and the rest is for programs.

Bob said that the building amortization cost should be applied at 100% for group F and so on. He said the City could waive the amortization cost for groups A, B and C.

Linda said that she isn't looking for a number, but rather, are the items correct.

Bob asked is there is a receptionist in the Community Center. Linda said yes, and that the \$13,500 is the amount of the difference for staff cost now and in the new Community Center for the receptionist.

Bob said we need to get better numbers and that there will be a lot of people using the facilities.

Linda said she would like the Board to look at percentages of the pro-rated costs. She explained that 25% figure is because the banquet room is about 25% of the facility and that the 50% figure for equipment is because about 50% of the equipment will be used in the banquet room. Jennie asked if the fitness center equipment is included in that amount. Linda said no.

Phil suggested that direct staff cost should be charged at 50%, building construction and equipment costs at 100% and the other items at 50%. He said

to look at the chart he provided under the banquet room categories. He said groups B and C should be charged at 50% of direct staff cost. He said group D should be charged 100% of direct staff cost. He said groups E and F, that is when building construction and equipment would be thrown in and that is what the new 200% would mean. Jennie said she thought we were not supposed to do 200%. Phil said we are not but for today's work, it is basically 100% more than the direct cost and we are justifying it by the cost of building and construction and equipment. Linda said under Phil's scenario, she would have a worksheet with amortized items, support, staff and operations and direct staff cost then using the percentages, could calculate the fee.

Phil said using the worksheet he supplied; you could calculate the room rental costs as well. He said that you may want group B charged for the Gymnasium because of the upkeep of the floors.

Linda asked if she should come up with a worksheet using the categories of amortized cost, the service cost and the maintenance of the facility and the direct costs.

Jennie said she liked attachment C. Phil asked if attachment C is the next step to get to the hourly rates.

Bob asked the cost to run the pool. Linda said staff, utilities and maintenance of the pumps are the main cost; approximately \$480,000 to operate the pool and that doesn't include staff.

Phil asked about the playhouse and if other groups (besides the playhouse) will be able to use the playhouse. Linda said yes, we will reach an agreement with the playhouse and then know what is available for others to use.

Discussion will continue at the next regular Parks and Recreation Board Meeting.

Motion: No motion made.

The meeting was adjourned at 6:10 p.m.

Prepared by:

Approved by:

Sandra Goodson

Jennie Portelli, Chairperson