

**CORONADO PARKS & RECREATION COMMISSION**  
**Regular Meeting**  
**June 9, 2003**

Board Chairperson Jennie Portelli called the meeting to order at 4:03 pm.

**PLEDGE OF ALLEGIANCE**

**ROLL CALL:**

Boardmembers: Jennie Portelli, Nancy Blair, Bob Breglio, Phil Hammett and George Powell

Absent: Student Rep, Sally Blair

Staff: Linda Rahn, Director of Recreation and Sandy Goodson,  
Administrative Secretary

**APPROVAL OF MINUTES:**

**Motion:** Breglio motioned to approve the minutes of the May 12 meeting with the following exceptions. Under Approval of Minutes, change March 10 to April 21. Under Oral Communications, change "CTA wants to install..." to "CTA is looking into installing..."

**Second:** Hammett

**Motion passed all voting aye.**

**Motion:** Breglio motioned to approve the minutes of the May 29, Special Meeting.

**Second:** Hammett

**Motion passed all voting aye.**

**AGENDA CHANGES:**

None

**ORAL COMMUNICATIONS:**

Linda said the Skate Expo was wonderful. There is good potential with this event. The event was funded through the Port District. We had vendors set up booths, a climbing wall and an astro-jump. We had about 20 participants each in the youth and teen divisions.

Bob asked what value there would be to adding lights at Skatepark. Linda said that we would need to evaluate the needs of the skaters and the cost associated with a lighted venue.

Jennie said the annual Tennis Tournament had about 75 participants. CTA makes a little money on this event.

Bob thanked the CTA for the Tennis Newsletter.

## **INFORMATIONAL ITEMS**

### **1. Director's Report:**

- A. **Recreation Program relocation during construction - status:** Nothing new to report except that the City Council approved the lease with the Coronado Masonic Lodge.
- B. **Community Center – Review of current design:** Linda shared the drawings of the Community Center with the Board and explained the layout. She explained that the kitchen would be able to serve two caterers at the same time so events could take place in the theatre and the great room at the same time. She said the kitchen would be state-of-the-art.

George asked the capacity of the theatre. Linda said 100 people at tables, the same as the current theatre.

Linda showed where the two activity rooms will be and explained their set-up. She said they would have a low pull-out table at the kitchen island for pre-school age children, two sets of sinks (one adult eight and one child height) that are deep and stainless steel with a clean-out drain that will allow removal of clay and other craft material from the drain lines.

Linda shared the drawing of the Pool Landscaping, fence and promenade area. There will be plants on the street side to help with noise abatement, artificial grass and wall will be see through.

- C. **Swimming Pool replacement - status:** Nothing new to report
- D. **Construction Timeline - update:** City Council voted to bid the demolition separate from the construction aspect in order to expedite the process.
- E. **High School Tennis Courts:** City Council entered into a lease agreement with the High School that allows the High School Tennis Teams to practice at the Cays Tennis Center. Linda spoke with some Cays residents who play tennis and they were fine with the proposal.

Bob asked if there would be signs posted to let the players know of the use. Linda said yes.

- F. **Tennis Center refencing project:** We have identified the money for this project, however, the contractor cannot get the material for 3 or 4 weeks. We will do this project in 2 stages, with 3 courts being completed in July and the other 5 after August. We will be relocating Team Tennis and League play to the High School courts.
- G. **Summer Programs:** Summer programs are very strong. We made \$50,000 in one day of registration. We have new programs for teens.

**ACTION ITEMS:**

2. **Sampling of Program Costs and Charges:** Linda gave the Board a sheet that shows the cost versus participant fee and recovery rate. She said the figures do not include the overhead rate.

George asked if we have a goal for the recovery rate. Linda said that in an ideal world, our recovery rate would be 100%. George asked if the recovery rate for a program were high, would she lower the participation fee. Linda said that she tries to keep the fees for classes similar to other classes.

Bob asked if this was a start for sharing revenue and recovery with the Board. Linda said yes. She is working on a cost system where we will be able to track expenses and revenues for each program.

Linda said there is no policy in the City that sets the fees and expenses for these programs, it is at the Director's discretion. She said that in the Recreation Profession, it is customary to try to recover 100% of adult programs.

Bob suggested to look back at the 5-year work plan and make suggestions for fees and expenses.

**Motion:** No motion made.

3. **RFP and Selection Committee for Tennis Professional - status:** Linda gave a status update. She spoke with Robbin Adair about participating on the committee but has not heard back. She also received a call from a citizen who recommended that we have a USTPA sit on the committee, one who is not applying for the job.

Linda received names from two board members to fill the at-large person. Linda said she would like to start this process soon. Jennie said she would like to see someone young on the committee.

Jennie expressed an interest that something be added into the contract that would allow the CTA to do fund raisers.

**Margaret Richardson, 435 G Ave;** She is concerned about the RFP. She feels it is important to evaluate the pros semi-annually and that the City should use an evaluation system to pay extra for good performances.

Bob asked the timeline for this process. Linda said she hopes to have the RFP out by the end of June. Bob volunteered to help move things along.

**INFORMATIONAL ITEMS**

**4. Board Members' Report:**

Phil asked if we added more nets for the beach volleyball courts. Linda said the money for the nets is in the new budget.

**The meeting was adjourned at 5:15 p.m.**

**Prepared by:**

**Approved by:**

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