CORONADO PARKS & RECREATION COMMISSION
Meeting
June 11, 2007

Commissioner Nancy Blair called the meeting to order at 4:03 pm.

PLEDGE OF ALLEGIANCE

ROLL CALL:

Commissioners: Nancy Blair, Phil Hammett and Guy Zeller
Absent: Steve Sandberg and George Powell
Staff: Linda Rahn, Director of Recreation and Sandy Goodson, Administrative Secretary

AGENDA CHANGES:

None

APPROVAL OF MINUTES:

Motion: Hammett motioned to approve the minutes of the May 14, 2007 meeting.
Second: Zeller.
Motion passed all voting aye with Sandberg and Powell absent.

ORAL COMMUNICATIONS:

None

INFORMATIONAL ITEMS:

1. **Director's Report:**
   Rahn stated that she has a request to find out how citizens can have access to the track at the high school.

   She reported that the City has created an opportunity for representatives of the CTA and representatives of the City's Tennis Professional to have a meeting in a mediation format facilitated by a professional mediator in an attempt to resolve ongoing conflicts.

Rahn reported that the City Council voted to place the Boat House/Clubroom at the far end of the park. Other CIP projects that were approved are available for review on the City's website.

As a CIP Project, a protective screen was approved to be located between the golf course and tennis center, running along a line of trees parallel with the edge of the 15th tee.

Summer programs begin in a week.

2. **Commissioners' Reports:**

Nancy said she received a request to have a cement walkway to the water's edge at North Beach, Central Beach, and the Hotel Del Coronado.

She reported that the restrooms at the Community Center are not clean.

ACTION ITEMS:

3. **Report of Beach Services: Lifeguard Captain Sean Carey:**

Sean Carey gave a presentation to the Commission on Coronado Beach Lifeguard operations.

Motion: None

4. **Teen Forum:**

Blair reviewed the notes from the teen forum. She said the best idea from the forum was combining information from all organizations into a single publicity document that is available to the public.

Blair asked if all the requested items are possible. Rahn said yes. Blair said she would like to see lights at the Skatepark. Rahn believes that before a request for lights at the Skatepark can be made, more research needs to be completed. She doesn't believe the attendance will support the additional costs.

Zeller would like to see a theater. He asked if the library could show movies. Rahn said they already are showing movies. Rahn said the teens want a real movie theater in town. Recreation will be hosting a patio movie night during the summer. Zeller said that he doesn't want to see the theater issue overlooked.

Zeller asked how teen program information would be disseminated to the pubic. Rahn said the Recreation department has been requested to take the lead in providing a web-site that gives all the information.

Motion: Blair motioned to send a letter to council explaining the overwhelming

request at the teen forum was to pursue a movie theater. She would like the City to look into how to get the theater up and running. She would like the letter be sent and a copy sent to the Commission.

Second: Zeller

Motion passed all voting aye with Sandberg and Powell absent.

5. **Request for Funding for Buoys and Lines to Identify Swim Lanes in the Ocean**

Blair said she participated in a ride-along at the beach with Captain Carey and she would like to see buoys at the beach. She wants to request funding for the Buoys.

Carey said to maintain a buoy line would not take a lot of time. He said they do not have a line item in their budget to purchase buoys. They currently have three buoys that are sand filled. He said that during the winter, there will be more staff time needed to maintain the buoy lines. He will look into the cost and provide the information to Rahn.

Rahn asked how many buoys are needed to line the course. Carey said he needs to refer to the municipal code because it references buoy lines. Blair suggested four to five buoys for a mile ocean-course.

Motion: Blair motions that Rahn find money in the budget to fund buoys for the ocean.

Second: Hammett

Motion passed all voting aye with Sandberg and Powell absent.

Zeller expressed a concern that we should check with the coast guard to make sure there is not an issue with the buoys. Carey said he will follow-up.

6. **Report on Recreation Department Staffing**

Rahn brought information forward about the staffing levels in Recreation. She said that we have 13 permanent staff positions and approximately 85 year-round staff. We have between 50 and 80 summer staff.

Motion: None

Second:

Motion passed all voting aye.

7. **Review of Recreation Services Facility and Program Fees and Policies**

Rahn introduced Dave Knopp, the Facility Supervisor. She asked him to come to respond to questions regarding the suggested changes to the Facility Use Policy.

Blair asked about the fees for Nautilus Room rental, and could they be brought down. She asked if we are making money. Rahn said no, we are not making money. Knopp said that our fees are less than ½ the amount charged by the City

of Del Mar.

Knopp said that highest fee for an event is catering. We have a list of 30 caterers from which people can choose. Blair asked about security. Knopp said we match the lowest cost, $25 per hour.

Knopp said staff is recommending a fee of $200 for cancelling an event. He explained that people are cancelling with less than a month to the date and we are losing the rental amount, which could be $2,000 or more; it is often difficult to rent the facilities with only a month or two lead time.

Blair asked what other people charge for cancellations. Dave said some charge the security deposit, other charge more.

Knopp explained the reservation window for booking is 18 months for residents and 12 months for nonresidents. We are requesting to extend it out 6 months for each category so that brides who are trying to plan 2 years in advance can reserve their location.

Knopp explained that for weekend use, a recommended change is to permit only full-room rentals on Saturdays, which is the most popular day of the month.

Knopp also recommended a change in the resident rates to make it more equitable. He suggested that the resident rate should be 50% of the nonresident rate. He further suggested a change in terminology, recommending the nonresident rate as the primary rate, with residents receiving a 50% discount.

The catering fee is disclosed in the caterer's contract. The money we received from the caterers, between 12 and 15%, is used to maintain the kitchen they use. The fee is based on food and alcohol sales only, not linens, equipment, decorations, or service.

Motion: None
Second:
Motion passed all voting aye.

The meeting was adjourned at 5:30 p.m.

Prepared by: **Approved by:**

Sandy Goodson **Nancy Blair**