CORONADO PARKS & RECREATION COMMISSION
Meeting
July 9, 2007

Commissioner Phil Hammett called the meeting to order at 4:03 pm.

PLEDGE OF ALLEGIANCE

ROLL CALL:

Commissioners: Phil Hammett, George Powell, Steve Sandberg and Guy Zeller
Absent: Nancy Blair
Staff: Linda Rahn, Director of Recreation and Sandy Goodson, Administrative Secretary

AGENDA CHANGES:

None

APPROVAL OF MINUTES:

Motion: Zeller motioned to approve the minutes of the June 11, 2007 meeting.
Second: Hammett.
Motion passed all voting aye with Blair absent.

ORAL COMMUNICATIONS:

None

INFORMATIONAL ITEMS:

1. Director's Report:

Rahn presented a copy of the draft letter to City Council regarding a desire for a theater in town.

Rahn reported that the first mediation with the interested tennis parties was held. She said the first proposal didn't work, so a second suggestion is coming forward.

Powell asked what is behind the conflict. Rahn explained the Pro's contact and the

execution of that contract and the CTA. She explained that the City is doing everything it can to listen to everyone involved.

Zeller asked what is the problem with tennis. Rahn said it would be best for him to review old City Council Meeting minutes and will provide him the dates.

Sandberg asked if the expense of the mediation is coming out of the Recreation budget. Rahn said yes.

Summer programs are going like gang busters. Rahn invited the Commission to come and watch what is going on between 1:00 and 4:00. Rahn reported that Camp Coronado, our basic day camp is full the rest of the summer. The numbers reflect that 77% are Coronado residents for last year, and 70% for this year.

Rahn said that our revenues were $1,164,165, up $400,000 from last year. She stated we spent about 92% of our budget.

She said the banquet Room revenues were up almost $100,000 this year over last.

2. **Commissioners' Reports:**

Sandberg suggested that washable crayons be used at camp next year, paints in particular. He asked what the hours of operation for the banquet room are. Rahn said it closes at midnight with cleanup by 1:00 a.m.

Powell reported that he was approached by a community member that complained that the new high school tennis courts are dirty. Rahn said we are working on water at the courts and made special arrangements with the contractor for access to water to wash the courts last Wednesday.

<u>ACTION ITEMS:</u>

3. **Appointment of one Commissioner to Participate in the Boat House/Club Room Planning Process:**

Rahn explained that we had a couple of Commissioners who sat on the committee planning the design of the Community Center. We are asking to have one Commissioner appointed to help plan the Boat House/Club Room.

Hammett asked if anyone had a strong desire to service on the committee.

Motion: Sandberg motioned to appoint Phil Hammett to participate in the Boat House/Club Room planning process.
Second: Powell.
Motion passed all voting aye with Blair absent.

Sandberg said he attended the Council Meeting where the site was chosen. He

felt the City Council thought the Commission was influenced by the Recreation Staff on their recommendation of Site A for the location of the Boat House/Club Room.

4. **Public Access to High School Track:**

Rahn spoke with Superintendent of Schools regarding the High School track about it being available for the public.. She said the response was that the High School Track and Field is a $2,000,000 facility and would require supervision if the public were to be able to use it.

Zeller asked what sort of public access was denied. Powell said citizens wanting to exercise.

Powell said that since it was built with Public Funds it has to be open. The School could charge the costs of operating the facility. He said hours would need to be identified and supervision found.

Powell said if there is a group of people wanting to use the track, we could bring the item back to the Commission and make a recommendation to the school.

Sandberg said that the field has evolved into a very nice facility that the community feels they should have access.

Motion: None

5. **Review of Recreation Services Facility and program Fees and Policies:**

Hammett said he has reviewed the information presented. He said he reviewed the Recreation programs and Facilities Philosophy of fees and Services and that it works well. Zeller agreed.

Powell said he remembers that in the resolution regarding fees, it states that if the School District has a “like facility” they do not get free use of City facilities. Rahn said yes, the wording is still in the proposed Fees and Policies. He suggested we state that when the School District Pools come on-line, they no longer get free use of City Pool.

Hammett said reviewing the Cost Recovery Summary shows that the department has a 31% costs recovery. Rahn said that the individual programs numbers do not include administrative costs at this time. She is hoping to have an updated report in September.

Hammett asked what is the percentage of residency use in the banquet room.

Rahn said she believes it is about 70% residents.

Hammett asked what is included in Contract programs. Rahn said items like personal trainers where we recover the full cost.

Powell asked if there is a certain amount desired for cost recovery. Rahn said the Council has never given an amount. She said she feels pretty good with 31%, but 34 or 35% would be alright. She said the Commission may wish to provide direction or a recommendation to Council regarding cost recovery targets.

Hammett said the next item to review is the Classification of Users. He asked if we are ok with the Public School section. Rahn said in the rationale for classification B it states that rates per facility are in consideration of whether CUSD has access to comparable facilities.

Rahn said the question came up that once the School District's pool is up, and they want to have a large swim meet and use our pool, do we charge or not?

Hammett said he believes the wording works very well. Zeller agreed. Rahn said that staff has struggled with some of the classifications. She will get recommendations from staff before the September meeting.

Rahn said we had issues with classification for the Navy. She said that we had to establish what the event was for and who was paying for the event.

Rahn said we have decided that this document is good for the staff to use to identity what is the correct classification, and should not be provided to the public.

Sandberg said he would use a hard approach in determining residency.

Hammett said that Dave Knopp had some recommendations from last meeting regarding a cancellation fee, and that maybe it would be good to review the cancellation fee.

Zeller asked about changing the reservation window to two years. Rahn commented that with the current policy, nonresidents are having to wait to see if they get the banquet facility until one year before the event date. Many brides require more than a year's lead time to prepare for their event.

Sandberg asked if the two years means that a resident can reserve their room two years before their event. Rahn said yes, that is the proposal.

Sandberg asked if any money passes hand when a person applies for the facility and if they put the money down do they waive their three week grace period.

Rahn said no, money is not put down until the rental is firmed (confirmed).

Sandberg asked if we raise the rates would it discourage people from applying.

Hammett said that weekend use is being suggested to be a minimum of a full room rental on Saturdays. Rahn said that is because we are losing money on Saturdays if we rent only half of the room.

Hammett said the next items are resident rates. He said Knopp is requesting to raise the resident rate to $200, which is half of the nonresident rate. Sandberg asked if that covers the costs. Rahn said no, we will still be subsidizing the residents.

Rahn said she feels that we will come up with about a 60% cost recovery of the banquet room.

Hammett asked if the recommendation for no alcohol at youth events was due to a problem. Rahn said yes.

Hammett asked about Coronado Nonprofit rates. Rahn said the nonprofit organizations are saying that the fees are too high for them to use the facility. She said that we need to look at the use of the facility that the nonprofit wants. Zeller asked how many complaints have been received. Rahn said she has had two complaints, one being that the organization couldn't get the facility at the time they wanted.

Hammett said that it is 5:30 and the Commission could ask Rahn any questions they have on the handouts.

Hammett asked about the Operations Report. Rahn said this is from 05-06 fiscal year. She will have a report available at the September meeting for 06-07 fiscal year including graphs/charts.

Hammett asked if pass holders is both monthly and annual. Rahn said yes.

Zeller said it is hard to look at all the numbers and know if they are good or bad. Rahn said it is hard for staff since it was the first year. It will help when we have a second year of information to use as a comparison.

Hammett asked if a business can book an event. Rahn said yes, but they would pay the commercial rate.

Hammett asked Rahn if she could ask other agencies what they charge youth swim teams. Rahn said the Commission could probably define the wording to state that teams cannot bank unused times.

Powell said when the school district was discussing their business plan, the question was asked “why would you take your swim clubs who get to practice for free at the City pool and use the school district pool where you are going to have to pay?”

Hammett said that if someone from staff could come back with recommendations for program fees it would be helpful. Rahn said that staff didn’t feel it was necessary to request changes in program fees.

Motion: None

The meeting was adjourned at 5:50 p.m.

Prepared by: **Approved by:**

Sandy Goodson **Nancy Blair**