

CORONADO PARKS & RECREATION BOARD
Meeting
December 6, 2004

Board Chairperson Jennie Portelli called the meeting to order at 4:07 pm.

PLEDGE OF ALLEGIANCE

ROLL CALL:

Boardmembers: Jennie Portelli, Nancy Blair, Bob Breglio, Phil Hammett and George Powell
Student Rep: Sean Ryan McCray (arrived at 4:15)
Absent: None
Staff: Linda Rahn, Director of Recreation and Sandy Goodson,
Administrative Secretary

APPROVAL OF MINUTES:

Jennie said that in reference to page 2, item 5, she wanted to add that she is concerned about court fees and is not in favor of court fees.

Jennie said that on page 3, after the 5th line, to insert that she is not in favor of an advance reservation fee at this time.

Motion: Hammett motioned to approve the minutes of the November 8, 2004 meeting as amended.

Second: Blair

Motion passed all voting aye.

AGENDA CHANGES:

None

ORAL COMMUNICATIONS:

Nancy said that the buoys at the beach are not in the correct place. The buoy at south beach is too close to the shore. Linda said that would talk to the Lifeguard Captain about the buoys.

INFORMATIONAL ITEMS:

1. Director's Report:

- a. Glorietta Bay Civic Center and Promenade Update:** Linda reported that construction is moving along. The move in date is late spring. Linda is working on FF&E and is working on a way to get groups to donate items such as a Grand Piano or funds to help us purchase the items we need.

Linda said that Breakfast with Santa is this Saturday. She invited the Board to come for Breakfast, enjoy the entertainment and see the festivities going on.

2. Boardmembers' Reports

Jennie talked with people regarding fees. Some residents are uncomfortable about non-resident fees. Non residents are ok with the fee. Some people said they would like a public hearing regarding the fees. Some of the residents were concerned about the advanced reservation proposal.

Nancy said that she saw the article regarding dodge ball on tennis courts and thought it was very well done that the Recreation Department took the kids to the middle school to get them off the tennis courts. Sean Ryan said that the age of kids playing dodge ball is getting younger. He said the middle school kids appreciate having something to do.

Bob asked about teen scene. Linda reported that about 400 – 500 people participated. It was designed by the teens, for the teens and run by the teens. The only complaint was that it was not only for teens since it was in an open venue. It was advertised through the middle school.

Bob asked when we will start accepting reservations for the Banquet Hall. Linda said about 3 months after we move in and are operational.

ACTION ITEMS:

- 3. Consideration of 2005 Parks and Recreation Board Meeting Schedule.** Linda said that all the meetings are the second Monday except October because of a holiday.

Motion: Blair motioned to approve the 2005 Parks and Recreation Board Meeting Schedule.

Second: Hammett

Motion passed all voting aye.

4. Future Agenda Items.

Motion: Hammett motioned to move the discussion of the new pool features, policies and hours to February and to move discussion of program fees (drop in programs) to January.

Second: Breglio

Motion passed all voting aye.

5. Discussion of sales or fund raising on City Property.

Linda said that fund raisers are groups collecting more than the minimal fee to cover the event.

Linda said that she has given 3 suggested scenarios on how the fees could be applied, a flat rate, a percentage, or a bump-up in classification.

Jennie asked how a water polo team would be charged using the bump-up method. Linda said they would start as a classification C so they would bump-up to classification D.

Jennie asked what could be sold. Linda said nothing commercial; items would be looked at. If a person was going to be selling cooked food they would need a health permit.

George likes the flat fee for sake of ease. Jennie and Nancy agree.

Phil said that not having a policy is bad. He would like to see the fee as minimal as possible. Phil said that sometimes the fund raiser is an event and last 3 days.

Linda said we need to define what the use is. In her example the fee is described as a per day use. She said we could modify bullet 6 on Recreation Facility Use Policy Philosophies and Justifications to define fund raising and event.

Linda commented a snack bar is an ongoing fund raiser where a tournament is an event. Bob responded that we need to define bullet 6 but we do not have to do it today.

Linda said the Board could suggest an event is no more than 3 days. Jennie said that a Tennis Round Robin could take place over 2 weekends.

Jennie suggested that a flat fee be a basis to start. Bob said we need to articulate the definitions and list examples.

Linda asked the Board for directions.

Phil suggested defining special events as 3 days or 2 consecutive weekends. Linda said they could also define by using a season and limiting the length of season.

Nancy responded that the season should be limited to 3 or 4 months.

Jennie suggested 4 consecutive days or 2 consecutive weekends. She said a Jr. Tournament might start on a Friday and end a week from Sunday. Linda said that would be counted as 2 events.

Linda said it could be 9 consecutive days or 2 weeks. Jennie liked it. Nancy said it was too long. Linda suggested 5 consecutive days to cover weeklong camps. The Board agrees that the fee charged should be a flat fee.

George likes the amounts Linda suggested for flat fee. Jennie and Nanci agreed.

Motion: Breglio motioned to have staff take the information discussed and create a fee schedule for fund raising for application of flat fees. It should also include information about seasonal permits and commercial sales at events. The schedule should be brought back in January for review.

Second: Blair

Motion passed all voting aye.

6. Facility Use Policies and Procedures.

a. Review "Classifications of Users". Linda explained that the change to this sheet was under Classifications. The classification square under public schools had "exclusive of activities generating funds" added. In the example column, we added "Note: Fund raising activities change classification to a C or D user". Board was ok with the changes.

b. Review Fee Philosophy Statements and Justifications. Linda said that the changes suggested at the last meeting were incorporated and the changes from this meeting will be incorporated.

Jennie asked to have a separate sheet for fund raising. Phil and Bob wanted fund raising information incorporated into the Philosophy Statements and Justifications.

Linda said that we are looking at defining Coronado Residents. She said it is a challenge because of our seasonal visitors. Our definition also lists required documents that can be used to verify residency such as a current property tax bill or a current utility bill.

c. Review Charts of Proposed Fees. Linda said that we included Fund Raising at the bottom of the chart. She also added Flat fee rates are applied per day. After discussion it was decided to add per day to Sunset Park and Cays Park (the only two facilities on the Chart of Proposed Fees Athletic Facilities to have a flat rate) by their name.

Linda said on the Chart of Proposed Fees Park Rentals she added flat fees are

applied per day which she will change to event. She will also change the Fund Raising definition to state per event.

Referring to the Chart of Costs compared to Proposed Fees, Linda said she modified Fees for exclusive use or beyond established subsidy cap of 25 hours of use per week as a foot note to Group C for the competition pool. No comments from the Board.

Linda said that she wants the Board to confirm that the changes are in line with their comments from previous meetings.

Linda said that she has been reminded that the City is interested in charging a larger amount for nonresidents and commercial use of the banquet room.

Motion: Breglio motioned to change the cost for the Banquet Hall for groups F and G to \$400 and \$500 respectively.

Second: Blair

Motion passed all voting aye with Powell abstaining.

The meeting was adjourned at 6:15 p.m.

Prepared by:

Approved by:

Sandra Goodson

Jennie Portelli, Chairperson