

**MINUTES OF A REGULAR MEETING OF THE
LIBRARY BOARD OF TRUSTEES
CORONADO PUBLIC LIBRARY
640 ORANGE AVENUE
CORONADO, CA 92118
April 10, 2007**

I. CALL TO ORDER

Trustee Keith called the meeting to order at 3:00 p.m. in the Winn Room of the Coronado Public Library.

ROLL CALL

Present: Trustee Keith, Trustee Cahill, Trustee Martin,
Trustee Zoll (late arrival).

Absent: President Haines

Also Present: Mayor Smisek (late arrival)
Elizabeth Ingram, SAB Alternate Representative

Christian Esquevin, Director of Library Services
Linda Sanders, Administrative Secretary

II. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Trustee Keith.

III. WELCOME NEW TRUSTEE SALLY ZOLL

Deferred until later in the Agenda.

IV. APPROVAL OF MINUTES

A. February 13, Regular Meeting

Trustee Martin moved to approve the Minutes for the Regular Meeting of March 13, 2007. Trustee Cahill seconded the motion, and the motion was approved.

V. CONSENT CALENDAR

Trustee Keith moved to approve the Consent Calendar. Trustee Martin seconded the motion, and the motion was approved.

VI. COMMUNICATIONS

VI-A Oral Communications

VI-A-1 Public Oral Communications

None

VI-A-2 Library Board Members Oral Communications

Trustee Cahill asked if the Library is a member or has access to college and university library resources; Director Esquevin explained that the Library does not because of the \$10,000 initial fee and annual costs to belong to San Diego Circuit.

Trustee Keith and the other Board members welcomed new Trustee Zoll, who indicated that she is delighted to be a member of the Board.

VI-A-3 Library Director Oral Communications

Director Esquevin informed the Board about the Library's new exhibit organized by the San Diego Museum of Art and called "Young Art," in which young people express themselves through art forms.

VI-B Written Communications

None

VII. UNFINISHED BUSINESS

VII-A Could/Should List

It was suggested that the sandcasting, the wireless internet, the plant service, and the new computer chairs for the Teen and Children's Libraries be removed from the next month's Could/Should List.

VII-B Coffee Cart Service at the Library

Director Esquevin informed the Board that he and the Coffee Cart Service Selection Committee reviewed the five proposals; based upon those proposals, the Committee and Director Esquevin interviewed the top two candidates. He indicated that the Committee chose Chelsea Grant as the best candidate to provide a coffee cart service for the Library and noted that she intends to operate a coffee cart service concession under the name of Café Select, which would be her only coffee cart. The runner up candidate was Nicholas Presher of Presher Coffee, who has an established business in La Mesa and mobile coffee carts at such places as the Hillcrest Farmer's Market.

Director Esquevin indicated that Chelsea Grant's proposal was chosen for a variety of reasons, including her professionalism; experience; being a Coronado native; the fact that she will be considering this coffee cart as her sole business interest; her creative ideas and willingness to work with the Library to achieve a common goal; and for her enthusiasm and genuine desire to provide the best coffee cart service possible for Library patrons and staff.

Trustee Martin concurred with all of Director Esquevin's comments and added that Chelsea's mother and silent partner, Chris Grant, would likely provide enough help for Chelsea to make the coffee cart a success. He noted that Chelsea Grant appears to have a strong desire to work effectively with the Library and has numerous ideas for combining her interest in the coffee and tea business with the educational interests of the Library. Additionally, Chelsea Grant proposes to provide a coffee cart that would fit in with the exterior architecture of the Library, as well as providing a monthly customer bulletin about coffee, teas, and related topics.

Trustee Cahill also commented on his favorable impression with Chelsea Grant's proposal and presentation during the interview.

In response to Trustee Zoll's question as to why the Library was interested in a coffee cart, Director Esquevin explained that the concept of a coffee cart began years ago during the planning of the expansion and renovation of the Library and that coffee carts are the current trend in libraries throughout the country. He further noted that it has become an expectation of Library patrons to have the opportunity to take a break for coffee or tea and a snack before, after, or during a visit to a library. He further noted that library coffee cart concessions typically have a flexible schedule, but generally operate during library open hours and usually generate substantial revenue. Director Esquevin explained that 10% of the coffee cart concession's gross monthly income would be considered "rent," and would be paid directly to the City's general fund.

Elizabeth Ingram appreciated the fact that Chelsea Grant has an interest in weaving literature themes into her coffee cart service and that she is so open about her finances. She further noted that the coffee cart could be expected to generate publicity of its own.

Trustee Cahill moved to approve and recommend Chelsea Grant's proposal and the Café Select Coffee Cart as the first choice candidate to provide a Coffee Cart Service Concession at the Coronado Public Library. Trustee Martin seconded the motion, and the motion was approved.

Director Esquevin explained that Chelsea Grant has additional City approvals to receive before the concession becomes reality, such as the

City's Design Review Commission. Director Esquevin indicated that there is a waiting time of six to eight weeks for the manufacture of the new coffee cart, but he is hopeful that the coffee cart service concession may begin during mid summer. Director Esquevin said that a draft of the Agreement between Chelsea Grant and the City will be provided to the Board for their May meeting.

VII-C Library Budget Request for FY 2007-2008 and FY 2008-2009

Director Esquevin indicated that the Library's two-year budget has received the Board's approval and preliminary approval by the City Manager, and will be presented along with the other City budgets at the City Council Workshop on May 22, 2007; and if all goes as expected, it will be approved at the June 19, 2007, City Council meeting.

VII-D Status of New Dedicated Benches in Front of Library

Director Esquevin described the dedicated concrete benches that would replace the six wooden benches in front of the Library and noted that they have been ordered and will be delivered in about four weeks or so. He explained that the cost of each bench is \$1,600 and is paid for by the individual donors. He further stated that once the benches are received, Public Services will have a crew properly mount them with a concrete platform so the benches will be level on our sloped entrance surface.

VIII NEW BUSINESS

VIII-A Additional Open Hours for Library

Director Esquevin explained that the Mayor and City Council, from a suggestion of Councilmember Tanaka, have asked the Board to consider lengthening the Library Open Hours on the weekends, beginning with Friday evenings. He noted that the Carlsbad Library is the only Library he is aware of in the County that has more open hours than the Coronado Public Library. He also mentioned that there are several factors to consider when discussing this issue, including additional staffing that would need to be hired; the usefulness to patrons of adding more hours; and the possibility that being open longer hours may draw patrons from other communities. After a brief discussion, it was suggested that Councilmember Tanaka be asked to attend the next meeting to explain his thoughts on the matter and to discuss the issue with the Library Board.

VIII-B Floor Plan Map of Library

Director Esquevin explained that the idea of having a floor plan directional map of the Library was the result of a suggestion from the Suggestion Box. He noted that prior to the expansion and renovation of the Library, there was a map of the Library available for patrons; but now that the

Library is larger, he believes it would be almost impossible to provide a similar map with the same amount of detail, unless it were poster size. Director Esquevin said that he could have the Library's architectural drawings modified and then copied onto a disk and available for printing. Trustee Zoll asked if the Library's floor plan directional map could be made available on the Library's website, and Director Esquevin said that might be possible.

VIII-C Friends of the Library Representative Communication

Cynthia Aguirre was unable to attend the meeting because of a family emergency, but Director Esquevin said that the Friends were meeting that evening.

VIII-D SAB Communication

Elizabeth Ingram indicated that there was nothing new to report, but that the next Serra meeting would be in May.

VIII-E Agenda Items and Schedule for Next Library Board of Trustees Meeting

The May meeting of the Library Board of Trustees was scheduled not scheduled at this time, but would be determined at a later date.

The Board meeting adjourned at 3:50 p.m.

Susan Ring Keith, Executive Secretary, Coronado Library Board of Trustees

James M. Cahill, Trustee, Coronado Library Board of Trustees