

HISTORIC RESOURCE COMMISSION  
MEETING MINUTES

Regular Meeting

June 15, 2005

The regular meeting of the Coronado Historic Resource Commission was called to order at 3 p.m., Wednesday, June 15, 2005, at the Coronado Police Department Emergency Operations Center, 700 Orange Avenue, Coronado, California, by Chairperson Keith.

MEMBERS PRESENT: Commissioners Draper, Herron, Keith, MacCartee, and Wilson.

MEMBERS ABSENT: None.

STAFF PRESENT: Ann McCaull, Associate Planner.  
Martha Alvarez, Administrative Secretary.

APPROVAL OF MINUTES

The minutes of June 1, 2005, were approved as submitted.

DIRECTOR'S REPORT

Ms. McCaull reported that Commissioners Keith and MacCartee, along with staff, met with the owners of the property located at 1156 Isabel Avenue, which was recently designated as an Historic Resource. The owners were requesting an alteration permit for a two-story detached garage at the front of the structure. Ms. McCaull communicated that the owners are working to revise the design on the garage structure in order to address concerns from surrounding property owners as well as Commission members, and would be reporting back to the Commission.

Commissioner Draper reported that the Coronado Eagle & Journal had published information regarding the approval of the RSIP Subcommittee proposals, which included sending courtesy notices to neighbors for demolition permits.

Ms. McCaull stated that for NOI's, all property owners within 300 feet of the site are notified. In addition, the RSIP proposal would apply to any home that is proposed to be altered regardless of age, and notification would be required only to the property owners of the adjoining property.

ORAL COMMUNICATIONS AND OTHER MATTERS

There were no members of the public wishing to speak at this time.

PUBLIC HEARINGS

**HR 12-05**     **Castaldo, Irene and Solomon, Gary**: Request for Historic Designation of the property addressed as 975 B Avenue and located in the R-1A(E) (Single Family) Residential Zone.

Ms. McCaull introduced the staff report as outlined in the agenda. She stated that the property is

located at the corner of 10<sup>th</sup> and B Avenue, contains a two-story dwelling with a basement, a detached guest house, and a two-car garage. City records indicate that the dwelling was built in 1913, and was originally located at 432 B Avenue. The original owners were identified as L.H. Brown, however, it is not clear on who constructed or designed the residence. The Donaldson family owned the property from 1957 to 1973, and in 1973, the Donaldson's added a two-story addition at the rear of the home. In 1989, a permit was issued to Todd Belsvik to move the building to its present location at 975 B Avenue. Joe Perkins was the contractor of record, and City records indicate that when the move occurred, some remodeling was done to the building; however it was not too specific. The Historic Resource inventory completed in the 1980's contains a photo of the home at its prior location and there appears to be minor changes to the front porch. The Historic Resource inventory also gave it an historical value of "2" in the 80's, which indicates quite some historical significance. The building has a Craftsman architectural style, and the application notes that only eight homes within the community have been designated as a Craftsman architectural style. The owners would like to be the ninth home within the community designated in the Craftsman architectural style. The previous owners represent a good cross section of Coronado's society in the past 92 years, as indicated by the applicant. The applicants request the property be designated as Historic and plan to apply for the Mills Act in the future.

Commissioner Wilson inquired as to whether the two-story portion at the front of the structure was original or part of the 1973 remodel.

Ms. McCaull stated that the front of the structure was part of the original dwelling, and clarified that the addition occurred at the rear of the building.

Ms. Herron said she remembered when the house was moved, and commented that it is difficult to separate the Craftsman house, and the garage as the second structure.

Ms. McCaull clarified that the two-story addition was constructed at the rear of the main building. In addition, the structure that is closest to 10<sup>th</sup> Street is the garage and a guest house, which are not part of the designation request.

The applicant, Gary Solomon, 975 B Avenue, thanked the Commissioners and the Director for taking the time to review the application. He stated that he and his wife have owned their home for approximately two years and became involved in the home's history while looking into plans to remodel the interior of the home. He discovered that the home was built in 1913, and an addition was made to the back of the house in 1973. He stated he was impressed with how well the new structure blended with the old structure, and he felt the outside addition carried out well the external features of the building. He said the front part of the home is clearly the Craftsman style and when the structure was moved, it was placed over a newly-built basement and foundation, which then added more steps to the original porch. He stated there are currently seven designated homes in Coronado that are Craftsman style but only one of the seven is a two-story home. He thanked the Commissioners for consideration of their application and asked the Commissioners that, should the application be approved, they please consider approving some changes to their home. He stated they had hired a color consultant, Bruce Coons, to help give their home an attractive painting in keeping with the Craftsman style. He also mentioned the front door and the door frame was clearly Colonial or something other than Craftsman and asked that they be allowed to change it.

The applicant, Irene Castaldo, 975 B Avenue, said that she and her husband were trying to

understand why the previous owner had placed a cover on the front porch and removed the pillars. They were discussing painting the house and possibly remodeling the front entry in order to keep with the Craftsman style.

### PUBLIC COMMENT

There were no members of the public wishing to speak at this time.

### COMMISSION DISCUSSION

Commissioner MacCartee said she is inclined to give less attention to persons who in the past have lived in the smaller homes. However, she wanted to thank the applicant for the information, and said she recognized names like Nate Bergman's widow. She said she takes into consideration the number of homes that have been designated, not the number of homes left. She felt the rear addition was not noticeable and that the home added tremendously to the overall character of the town. She said she would be happy to recognize it.

Commissioner Draper concurred. She said the home met the criteria, which exemplifies the special elements of our cultural, social, and architectural history. She added that it is an example of the few remaining two story structures. She felt the home was charming and said she would support the candidacy of the house.

Commissioner Wilson stated that the house was the last one moved in Coronado. She said that in comparing the front porch to the picture from the source point, she noticed that pillars had been removed. She asked that the applicant consider replacing the pillars, as it was what originally gave it the true Craftsman feel. She concurred that the significance meets the criteria.

Chairperson Keith concurred with what had been said. She expressed appreciation that the applicants were making an effort to designate their home, and added that one item of discussion later in the agenda was the Commission's goal to save small cottages and bungalows. She asked the applicants if at some point in the future, they would consider replacing the pillars. Chairperson Keith then thanked Ms. McCaull for her efforts in providing information and applications to citizens visiting the City.

### COMMISSION ACTION

COMMISSIONER DRAPER MADE A MOTION TO ADOPT THE RESOLUTION APPROVING 12-05, FINDING THAT THE PROPERTY IS MORE THAN 75 YEARS OLD; IT EXEMPLIFIES OR REFLECTS SPECIAL ELEMENTS OF THE CITY'S CULTURAL, SOCIAL, ECONOMIC, AESTHETIC, AND ARCHITECTURAL HISTORY; AND IT IS ONE OF THE FEW REMAINING EXAMPLES IN THE CITY POSSESSING DISTINCTIVE STYLE OF ARCHITECTURE.

The Motion was amended by the Maker to include: THE APPLICANT WILL PAINT THE HOUSE, CHANGE THE FRONT DOOR AND CHANGE THE FRAMING AROUND THE FRONT DOOR.

COMMISSIONER MacCARTEE SECONDED THE MOTION.

AYES: Commissioners Draper, Herron, Keith, MacCartee, and Wilson.  
NAYS: None.  
ABSENT: None.  
ABSTAIN: None.

The motion passed 5-0.

Chairperson Keith asked Ms. McCaull to include in the letter to the applicant the Commission's request that the applicants consider replacing the pillars.

The Commission informed the applicants they would be receiving a letter requesting their presence at a future City Council meeting, where they would be receiving a plaque from the City.

The applicants thanked the Commission for the designation.

**HR 13-05**     **Harris, Charlotte**: Request for Historic Designation of the property addressed as 575 A Avenue and located in the R-1A (Single Family) Residential Zone.

Ms. McCaull introduced the staff report as outlined in the agenda. She stated that the property site is significant in size and contains approximately 13,000 square feet. It is a two-story dwelling with a basement, a detached two-car garage, a pool house, swimming pool, and miscellaneous garden amenities. The residence contains approximately 7,600 square feet. The property is located at the corner of 6<sup>th</sup> and A Avenue and was built in 1928, so the dwelling is about 77 years old. C. S. Holzwasser was identified as the owner and Walter Trepte was identified as the contractor. In 1941, an addition was added to the dwelling by the contractor, Alfred Laing. Recently, the present owner added approximately 670 square feet to the rear of the building including a new kitchen, laundry room and bath; Kevin Rugee was the architect, and Lorton Mitchell was the contractor. The exterior addition was completed in the same style and detailing as the original residence. The owner's research (Commissioner Draper also assisted to some extent) indicates the original owner, Charles Holzwasser, was also the owner of the Holzwasser department store in downtown San Diego, which later became Walker-Scott.. A significant component of the building is that it was designed by Frank P. Allen, Jr., who was the Director of Public Works for the Panama-California Exposition in San Diego in 1915. He also designed the Park Manor Apartment Hotel on Park Avenue and Spruce Street, which is across from Balboa Park, as well as the Pendleton House at 745 A Avenue. The inventory completed in the 1980's gave the structure an historical value rating of "2H, which means it has significant local architectural significance and would be a candidate for inclusion on the City's Historic Resource program.

The applicant was present but did not wish to speak at this time.

#### PUBLIC COMMENT

Daphne Brown, 326 First Street, said she had visited Ms. Harris' home and described it as stunning. She believed the new addition was very well planned and is just as lovely as the rest of the home. She conveyed that it was nice to have a "modern" home in the inventory and urged the Commission to approve the designation.

### COMMISSION DISCUSSION

Commissioner Draper expressed her support.

Commissioner Wilson indicated her support.

Chairperson Keith said she was glad to see Ms. Harris' application, and looked forward to seeing the new addition.

### COMMISSION ACTION

CHAIRPERSON KEITH MADE A MOTION THAT THE RESOLUTION BE ADOPTED TO DESIGNATE THE PROPERTY LOCATED AT 575 A AVENUE AS AN HISTORIC DESIGNATION BECAUSE IT REFLECTS THE SOCIAL AND ARCHITECTURAL HISTORY (THE MODERN STYLE), IT IDENTIFIES WITH LOCAL, STATE, AND NATIONAL HISTORY (ESPECIALLY WITH ALFRED LAING HAVING BEEN INVOLVED), IS ONE OF THE FEW EXAMPLES LEFT OF ITS STYLE IN CORONADO, IT MEETS THE CRITERIA, AND IT WOULD BE A GREAT ADDITION TO THE HISTORIC RESOURCE LIST.

COMMISSIONER WILSON SECONDED THE MOTION.

AYES: Commissioners Draper, Herron, Keith, MacCartee, and Wilson.  
NAYS: None.  
ABSENT: None.  
ABSTAIN: None.

The motion passed 5-0.

The Commission thanked the applicant and advised her that she would also be receiving a plaque.

**NOI 8-05**     **Uveges, Carl:** – Consideration of Notice of Intent to demolish the single family residence addressed as 238 J Avenue and located in the R-1B (Single Family) Residential Zone.

Ms. McCaull introduced the staff report as outlined in the agenda. The property contains a single-story dwelling, and the lot size is 7,000 square feet. The owners have authorized Mr. Carl Uveges to represent them. With the demolition request, the owners are planning to demolish the home to build two new single-family dwellings. City records indicate the home was built in 1911 so it is 94 years old. It is subject to the new demolition permit review process. There were some minor alterations to the building in 1920 and 1944, where most of the significant changes occurred: re-stuccoing of the building, installation of aluminum windows, and alteration of the appearance of the dwelling. The building appears to be in fairly good condition and does not have any particular architectural style. The Historical Resource inventory completed in the 1980's did not identify the structure and typically those structures that were most significant were rated 1-5. The owner is in the process of coordinating with Paige Harrington of Coronado Historical Association regarding removal of the materials. Ms. McCaull recommended adoption of the Resolution, finding it does not meet the criteria for designation as Historic Resource.

Chairperson Keith asked Ms. McCaull if this item would fall under the new RSIP regulations when the applications are submitted.

Ms. McCaull stated that if the plans have already been submitted for plan check, they would be covered under the old standards.

Carl Uveges, 320 F Avenue, representing the applicant, said he was available to answer questions.

### PUBLIC COMMENT

Ms. Karen Knudsen, 264 J Avenue, said she felt the cottage was not as attractive as other homes the Commission is attempting to save, but felt it needed to be looked at since it was built in 1911. She believed there was a possibility it could be restored to its original condition and was concerned that the small cottages on that street would disappear.

### COMMISSION DISCUSSION

Chairperson Keith reported that she had received a call from Ms. Mitchell, who was concerned about the demolition of the cottage.

Ms. Herron commented that it is difficult to make this type of decision because there are a number of small cottages on the block which can be saved, and the lot split will permanently change the character of the block.

Chairperson Keith agreed but stated that the Commission had to decide whether this home met the criteria to be designated as historic. She added that the Commission would have done everything possible to save the cottage had the owner requested it, but he had not. In addition, she stated that unless a major architect or someone of great importance had lived there, or if it displayed a unique architectural style, she did not feel it met the criteria to be designated as historic.

Commission Wilson expressed her disappointment about the possibilities of saving or restoring the cottage.

Ms. Herron stated they did not have legal standing on this particular block and was sad that nothing could be done.

### COMMISSION ACTION

CHAIRPERSON KEITH MADE A MOTION THAT THE HISTORIC RESOURCE COMMISSION MAKE A DETERMINATION THAT THE STRUCTURE ADDRESSED AS 238 J AVENUE (NOI 8-05) DOES NOT MEET THE CRITERIA TO BE DESIGNATED AN HISTORIC RESOURCE, WITH THE ADOPTION OF A RESOLUTION STATING THE FOLLOWING REASONS:

- A. IT DOES NOT EXEMPLIFY SPECIAL ELEMENTS OF THE CITY'S MILITARY, CULTURAL, SOCIAL, ECONOMIC, POLITICAL, AESTHETIC, ENGINEERING, OR ARCHITECTURAL HISTORY;

- B. IT IS NOT IDENTIFIED WITH A PERSON(S) OR AN EVENT(S) SIGNIFICANT IN LOCAL, STATE OR NATIONAL HISTORY;
- C. IT IS NOT ONE OF THE FEW REMAINING EXAMPLES IN THE CITY POSSESSING DISTINCTIVE CHARACTERISTICS OF AN ARCHITECTURAL STYLE, AND IS NOT VALUABLE FOR THE STUDY OF A TYPE, PERIOD, OR METHOD OF CONSTRUCTION AND HAS BEEN SUBSTANTIALLY ALTERED;
- D. IT IS NOT REPRESENTATIVE OF THE NOTABLE WORK OF A BUILDER, DESIGNER, ARCHITECT, ARTISAN OR LANDSCAPE PROFESSIONAL;
- E. IT DOES NOT MEET THE STATE PROGRAM OF LANDMARKS AND POINTS OF HISTORICAL INTEREST AS SET FORTH IN ARTICLE 2 (COMMENCING WITH SECTION 50280) OF CHAPTER 1 OF PART 1 OF DIVISION 1 OF THE CALIFORNIA GOVERNMENT CODE AND ARTICLE 1.9 (COMMENCING WITH SECTION 439) OF CHAPTER 3 OF PART 2 OF DIVISION 1 OF THE CALIFORNIA REVENUE AND TAXATION CODE (AS AMENDED FROM TIME TO TIME).

COMMISSIONER HERRON SECONDED THE MOTION.

AYES: Commissioners Keith, Draper, MacCartee, Wilson, and Herron  
NAYS: None.  
ABSENT: None.  
ABSTAIN: None.

The motion passed 5-0.

Commissioner MacCartee thanked those who were present and added that the Commission was attempting to find ways to inspire citizens to save the cottages.

**NOI 9-05**     **Cranmer, Thomas & Brigid**: – Consideration of Notice of Intent to demolish the two single family residences addressed as 245 and 247 D Avenue and located in the R-3 (Single Family) Residential Zone.

Ms. McCaull introduced the staff report as outlined in the agenda. The two homes are located on property that is 25 feet wide, 140 feet deep; the lot is 3,500 square feet. The owners are proposing to demolish the two homes, and build a new single family dwelling. City records indicate the front home was built in 1926, so it is 79 years old. City records are not as clear for the back home, which was originally a garage, before a sleeping room and sewer connection were added. It became an official dwelling in 1927, so it would also be subject to the new permit process. Additions were completed to the front home in the 1920's and 1950's. The applicants note that the dwellings are in fairly poor condition. The inventory that was completed in the 1980's did not identify the structures. Ms. McCaull was unable to find additional information in terms of the buildings meeting the criteria to be designated as an historic resource. It was recommended that the Commission adopt the Resolution finding the homes do not meet the criteria which would allow for future demolition of the two cottages and construction of a single family home.

The applicant, Thomas Cranmer, introduced his wife, Brigid, who was present in the audience. He said he was originally from Los Angeles, loved the City of Coronado, and wanted to add something positive to the community. He said he was available to answer any questions.

### PUBLIC COMMENT

Daphne Brown, 326 First Street, said she was unfamiliar with the property, expressed concern about the lot split, but felt that a single family home would be very appropriate.

Chairperson Keith clarified that this was not a lot split.

### COMMISSION DISCUSSION

Commissioner Heron agreed with the applicant's request. She felt the block was already built out and the request to demolish was most appropriate.

Commissioner Draper agreed and said it would be an improvement.

Chairperson Keith thanked the applicants in advance for building a single family home and felt it would be a great addition to the neighborhood.

### COMMISSION ACTION

CHAIRPERSON WILSON MADE A MOTION THAT THE HISTORIC RESOURCE COMMISSION MAKE A DETERMINATION THAT THE STRUCTURES ADDRESSED AS 245 AND 247 D AVENUE (9-05) DO NOT MEET THE CRITERIA TO BE DESIGNATED A HISTORIC RESOURCE, WITH THE ADOPTION OF A RESOLUTION STATING THE FOLLOWING REASONS:

- A. IT DOES NOT EXEMPLIFY SPECIAL ELEMENTS OF THE CITY'S MILITARY, CULTURAL, SOCIAL, ECONOMIC, POLITICAL, AESTHETIC, ENGINEERING, OR ARCHITECTURAL HISTORY;
- B. IT IS NOT IDENTIFIED WITH A PERSON(S) OR AN EVENT(S) SIGNIFICANT IN LOCAL, STATE OR NATIONAL HISTORY;
- C. IT IS NOT ONE OF THE FEW REMAINING EXAMPLES IN THE CITY POSSESSING DISTINCTIVE CHARACTERISTICS OF AN ARCHITECTURAL STYLE, AND IS NOT VALUABLE FOR THE STUDY OF A TYPE, PERIOD, OR METHOD OF CONSTRUCTION AND HAS BEEN SUBSTANTIALLY ALTERED;
- D. IT IS NOT REPRESENTATIVE OF THE NOTABLE WORK OF A BUILDER, DESIGNER, ARCHITECT, ARTISAN OR LANDSCAPE PROFESSIONAL;
- E. IT DOES NOT MEET THE STATE PROGRAM OF LANDMARKS AND POINTS OF HISTORICAL INTEREST AS SET FORTH IN ARTICLE 2 (COMMENCING WITH SECTION 50280) OF CHAPTER 1 OF PART 1 OF DIVISION 1 OF THE CALIFORNIA GOVERNMENT CODE AND ARTICLE 1.9 (COMMENCING WITH SECTION 439) OF

CHAPTER 3 OF PART 2 OF DIVISION 1 OF THE CALIFORNIA REVENUE AND  
TAXATION CODE (AS AMENDED FROM TIME TO TIME).

COMMISSIONER HERRON SECONDED THE MOTION.

AYES: Commissioners Draper, Herron, Keith, MacCartee, and Wilson.  
NAYS: None.  
ABSENT: None.  
ABSTAIN: None.

The motion passed 5-0.

The applicants were informed that approval was subject to the conditions outlined in the Resolution.

MISCELLANEOUS

None.

DISCUSSION ITEMS

**Discussion regarding establishment of a program to encourage the retention and restoration of Coronado Cottages.**

Chairman Keith gave background information regarding the retention and restoration of Coronado Cottages. She expressed concern over the loss of small cottages and bungalows and stated the Commission has been trying to figure out a way to save them. One idea was to provide incentives to new owners wishing to keep the cottages as historic. She mentioned similar programs in Savana and Newport, with the only difference being the much higher cost of the homes in Coronado. Other ideas included establishing a program similar to Friends of the Library, where a person, maybe an architect, would volunteer their time (and receive tax benefits) to design an addition to a cottage, making it livable for a family. A possible name for the program would be the Cottage Conservancy. She stated that Ms. McCaull had listed eight questions, which included:

1. Who will be part of the Cottage Conservancy and how will they be appointed?
2. Define what a cottage is, i.e. the type of structure eligible for the program.
3. Establish a process for selecting the property, i.e. age of structure, condition, income of property owners.
4. Process for establishing a referral list, i.e. qualifications/criteria for contractors/architects/craftsman.
5. Establish construction process, i.e. it would be best if the conservancy were left out of managing the construction project in case there are problems with contractors, subcontractors, liability issues, etc.
6. Would the HRC like to request that the City fund an endowment to the Cottage Conservancy for the purpose of low interest construction loans?
7. What is the relationship between the HRC and the Cottage Conservancy?
8. What is the staffing necessary for the Cottage Conservancy?

Chairperson Keith stated that Commissioner MacCartee had been working with Attorney Sharon Sherman, who had twice appeared before the Commission on this item. She said that Ms. Sherman was working on a draft mission statement. She asked the Commission how they would like to proceed.

The Commission stated they desired to review the questions and provide ideas.

Chairperson Keith then asked Attorney Sharon Sherman, who was present in the audience, if she would make herself available to answer questions from the Commission.

Attorney Sharon Sherman reviewed the program, Friends of the Library, and gave background information on how the program was established. She then answered questions from the Commissioners, and provided a response to the eight questions Ms. McCaull had listed.

In summary, she opined that from a practical approach a sliding number of members (7 to 11) was easier so that a new appointment would not have to be made immediately should a member resign; the program needed City support; a group of citizens could form an incorporated group who would offer their services to the Commission; a member of the Commission could act in the capacity of an ex-officio member; the bylaws of the corporation would include one (or more) non-voting member(s) of the Board of Trustees, one of whom could be a member of the Commission or the Coronado's Historical Association; member composition could be varied to include architects or developers; some members would have to meet certain requirements, others would not, however, all would have to take an interest in the mission statement of the corporation; recruiting could be a matter of the Commission recruiting select persons, rather than opening the application process to the public; a member election process could then be established at a future date; a mission statement would be established by the corporation; the Commission would have to present the original mission statement to the City; an alternative to the Mills Act could then be discussed; the City should not be involved in the formation, organization, or administration of the program; the City's involvement would be limited; City staffing support although limited would be necessary; the City should not be involved in the administrative process of processing the loans; the program would need public funding and would accept private funding; the definition of a cottage would have to be defined in the mission statement; the mission statement would have to be very concise and communicate specifically what the corporation is doing and why, and list the benefits to the community; the criteria would have to be in place when presented to the City, but not included in the mission statement; the Board of Trustees not the Commission would have to establish the program's criteria; the Commission would present a general mission statement and refined by the Board of Trustees; the community bank should be involved, and possibly someone from the community bank should serve on the Board of Trustees; the City should be made aware of the cottages that need saving and show examples of cottages that have been restored, coupling the mission statement with a short presentation to the City.

Daphne Brown, 326 First Street, inquired as to the future of the cottages, and asked if the program could be considered affordable housing.

Chairman Keith explained that instead of tearing down a cottage, the new committee would be able to assist a family in purchasing a cottage, making modification to the cottage, and the structure would be designated as historical.

Commissioner Herron explained that there was funding available through affordable housing, and the Commission may want to look into it.

Ms. McCaull commented that it would be difficult to term the cottages as affordable housing because of its price. Affordable housing was considered 50-80 percent of the median income, so there would be a \$400,000 to \$500,000 gap.

Chairperson Keith stated that Commissioner MacCartee would work with Attorney Sharon Sherman in developing a mission statement, and requested a report by July 6, 2005.

The Commission thanked Ms. Sherman for her time.

Ms. Karen Knudsen, 264 J Avenue, expressed concern with the cottages becoming row houses, offered to assist the Commission, and inquired about the feature benefits available to persons interested in designating their home as historic.

Ms. Sherman suggested that if the Commission went before City Council, it would be a great idea to present the mission statement and show examples of homes that the Commission has saved, did not save, and could have saved.

#### **Discussion regarding the formulation of a Demolition Review List (HR 14-04).**

The Commission reviewed the list of potential properties and made a determination as to which properties should be kept, reviewed further, or eliminated from the list.

#### **Discussion regarding the Public Outreach Program.**

1. Parks Video: Chairperson Keith reported that more Parks Videos had been ordered. Ms. McCaull stated that monies had been received for video purchases.
2. Status of the Cronan Plaque: Ms. McCaull reported that the plaque had been ordered, and that Public Services had been requested to incorporate a bench, which had been done. She stated that the Director of Public Services had requested that a ceremony not be scheduled until the plaque and bench arrived, which would be around mid-July.

#### **ADJOURNMENT**

There being no further business, the meeting was adjourned at 5:12 p.m.

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Tony A Peña  
Director of Community Development