

HISTORIC RESOURCE COMMISSION  
MEETING MINUTES

Regular Meeting

January 16, 2008

The regular meeting of the Coronado Historic Resource Commission was called to order at 3:00 p.m., Wednesday, January 16, 2008, at the Coronado City Hall Council Chambers, 1825 Strand Way, Coronado, California, by Chairperson MacCartee.

MEMBERS PRESENT: Commissioners Crenshaw, MacCartee, and O'Brien

MEMBERS ABSENT: Commissioner Wilson

STAFF PRESENT: Ann McCaull, Associate Planner  
Martha L. Alvarez, Recording Secretary

APPROVAL OF MINUTES

The minutes of December 19, 2007 were approved as submitted.

The minutes of January 2, 2008 were continued due to a lack of quorum.

DIRECTOR'S REPORT

Annual Election of Officers. This item was continued due to a lack of quorum.

ORAL COMMUNICATIONS AND OTHER MATTERS

There were no members of the public wishing to speak at this time.

PUBLIC HEARINGS

**NOI 1-08**      **COMMUNITY DEVELOPMENT AGENCY OF THE CITY OF CORONADO** – Notice of Intent to Demolish the single family residence addressed as 450 Orange Avenue and located in the R-4 (Multiple Family Residential) Zone.

Director McCaull introduced the staff report as outlined in the agenda. The Community Development Agency of the City of Coronado is the owner of this property. The site contains a single story dwelling with a detached garage and unit above. City records indicate a permit was issued in 1926 to construct a dwelling and detached garage. The dwelling is 82 years old. The plan is to demolish the existing structures on the property along with the dwellings on the site to the north and construct and new 12-unit affordable housing complex. Since the dwelling to be demolished is over 75 years of age, a Notice of Intent to Demolish Permit Application has been filed with the City. Matthew Jumper, with the Coronado Interfaith Housing Corporation, is the City's authorized representative with the application.

No building permits have been issued for exterior alterations to the structure since its original construction; however, general maintenance permits were issued. The original garage on the property was demolished in 1952 and a permit was issued to construct a new garage with an apartment above. This structure is not subject to the NOI process since it is not 75 years or older.

While the structure is representative of a Mission Revival architectural style constructed within the community during the 1920's there are probably more significant Mission Revival examples remaining within the community that may have also been designed or built by noted architects or builders. Previous owners are not known to have played a significant role on Coronado's history.

The Historic Resource Inventory completed in the 1980's gave this property a historical value rating of 3. A three indicated the structure had some historical significance.

#### PUBLIC COMMENT

The applicant's representative, Matthew Jumper, Coronado Interfaith Housing Corporation, gave a brief overview of the request and answered questions.

#### COMMISSION DISCUSSION

Commissioner Crenshaw complimented staff for a well written report.

Chairperson MacCartee stated for the record that if this structure were a private home and the owner desired to designate the structure as an historic resource, the Commission would make every effort to find criteria that would qualify it as historic. She understands, however, that this home has outlasted and outlived its life and has no objections to the request.

#### COMMISSION ACTION

COMMISSIONER CRENSHAW MADE A MOTION THAT THE HISTORIC RESOURCE COMMISSION MAKE A DETERMINATION THAT THE STRUCTURE ADDRESSED AS 450 ORANGE AVENUE (NOI 1-08) DOES NOT MEET THE CRITERIA TO BE DESIGNATED AN HISTORIC RESOURCE, WITH THE ADOPTION OF A RESOLUTION STATING THE FOLLOWING REASONS:

THE PROPERTY DOES MEET THE 75-YEAR AGE REQUIREMENT;

B. IT IS NOT IDENTIFIED WITH A PERSON(S), OR AN EVENT(S) SIGNIFICANT IN LOCAL, STATE, OR NATIONAL HISTORY;

C. IT IS NOT ONE OF THE FEW REMAINING EXAMPLES IN THE CITY POSSESSING DISTINCTIVE CHARACTERISTICS OF AN ARCHITECTURAL STYLE, AND IS NOT VALUABLE FOR THE STUDY OF A TYPE, PERIOD, OR METHOD OF CONSTRUCTION AND HAS BEEN SUBSTANTIALLY ALTERED;

- D. IT IS NOT REPRESENTATIVE OF THE NOTABLE WORK OF A BUILDER, ARCHITECT, ARTISAN OR LANDSCAPE PROFESSIONAL;
- E. IT DOES NOT MEET THE STATE PROGRAM OF LANDMARKS AND POINTS OF HISTORICAL INTEREST AS SET FORTH IN ARTICLE 2 (COMMENCING WITH SECTION 50280) OF CHAPTER 1 OF PART 1 OF DIVISION 1 OF THE CALIFORNIA GOVERNMENT CODE AND ARTICLE 9 (COMMENCING WITH SECTION 439) OF CHAPTER 3 OF PART 2 OF DIVISION 1 OF THE CALIFORNIA REVENUE AND TAXATION CODE (AS AMENDED FROM TIME TO TIME).

THE FOLLOWING CONDITIONS WERE ADDED:

1. OWNER SHALL NOTIFY THE CITY AT LEAST 10 DAYS PRIOR TO DEMOLITION TO ALLOW CITY AND/OR THE CORONADO HISTORICAL ASSOCIATION AN OPPORTUNITY TO PREPARE A PHOTOGRAPHIC, FILM, VIDEO, OR OTHER APPROPRIATE RECORD OF THE EXTERIOR/INTERIOR OF THE STRUCTURE.
2. OWNER SHALL NOTIFY THE CORONADO HISTORICAL ASSOCIATION (CHA) AT LEAST 10 DAYS PRIOR TO DEMOLITION TO PROVIDE CHA WITH AN OPPORTUNITY TO SALVAGE HISTORIC BUILDING MATERIALS FOR THEIR “KEEP IT IN CORONADO” RE-USE PROGRAM.

COMMISSIONER O’BRIEN SECONDED THE MOTION.

AYES: Commissioners Crenshaw, MacCartee, and O’Brien.  
NAYS: None.  
ABSENT: Commissioner Wilson.  
ABSTAIN: None.

The motion passed 3-0.

There is a 10-day appeal period.

**HAP 1-08 JOHN AND LORI ELKINS** – Request for Historic Alteration Permit for the construction of a new two-car garage with a carriage house above for the historically designated dwelling addressed as 1112 Churchill Place and located in the R01A (Single Family Residential) Zone. The alteration permit also requests relief from zoning standards.

Ms. McCaull introduced the staff report as outlined in the agenda. On August 15, 2007, the Historic Resource Commission designated this residence as an Historic Resource. The property was recently sold and the new owners plan to complete improvements to the site. An Historic Alteration Permit has been filed with the City for proposed alterations planned for the historically designated property. The application proposes to construct a two-car garage with a carriage house above. The alteration permit also requests zoning code relief for the carriage house. Donna Crossman is the owner’s authorized representative with the application.

The Carriage House is proposed to be similar in design as the historic home on the front of the property. Clarification should be made regarding materials and colors, specifically the garage doors, as well as floor area ratio and lot coverage.

One Carriage House is permitted on a single family residential zone lot with both street and alley access subject to standards A-O as identified in the zoning ordinance. Staff review of the proposal indicates the Carriage House does not comply with sections A and B. Section A indicates that “the second story of the main dwelling shall be setback a minimum of 50 percent of the lot depth from the rear property line...” Based upon the lot depth, the required setback is 80’ versus the 72.9’ that exists. The proposal exceeds the code requirement by 8’. Section B indicates that there shall be “a minimum of 25’ foot open space between any part of the main dwelling and the carriage house, not including a maximum of one open and unenclosed stairway providing access to the carriage house”. The open space between the existing dwelling and the proposed carriage house is approximately 24’ which is 1’ short the required open space dimension.

With the designation, there is some flexibility provided to historic properties. Staff does not have concerns with the deviations that are being requested.

Chairperson MacCartee asked if any written correspondence had been received by any neighbors.

Director McCaull said that all properties owners within 300 feet of the affected property had been notified. She spoke with two of the surrounding property owners, one who expressed concern regarding the location of the garage. Once the property owner was advised on the exact location of the proposed garage, there were no further concerns. The other property owner called to obtain information regarding the requested exceptions.

#### PUBLIC COMMENT

The applicant, John Elkins, 1112 Churchill Place, provided a brief overview and answered questions.

Commissioner Crenshaw asked about the existing garage.

Mr. Elkins said the garage is angled on the lot and oddly placed. The new structure will meet the new zoning requirements of a 5-foot setback and will not be located at an angle.

#### COMMISSION DISCUSSION

Commissioner O’Brien said the front house is very well maintained and adding a carriage house / garage will be complimentary and a benefit to the neighborhood.

Commissioner Crenshaw asked if the proposed addition can be viewed from the street.

Mr. Elkins said the rear unit would only be visible from the alley.

Chairperson MacCartee asked if this would be the applicant's main residence.

Mr. Elkins said yes.

COMMISSION ACTION

COMMISSIONER CRENSHAW MADE A MOTION TO APPROVE HAP 1-08, REQUEST FOR HISTORIC ALTERATION PERMIT FOR THE CONSTRUCTION OF A NEW TWO-CAR GARAGE WITH A CARRIAGE HOUSE ABOVE FOR THE HISTORICALLY DESIGNATED DWELLING ADDRESSED AS 1112 CHURCHILL PLACE, INCLUDING EXCEPTIONS TO THE ZONING STANDARDS, AS SUBMITTED.

THE FOLLOWING FINDINGS WERE MADE:

- A. THAT THE PROPOSED ALTERATION IS CONSISTENT WITH THE PURPOSE AND INTENT OF THIS CHAPTER, THE HISTORIC PRESERVATION ELEMENT AND THE GENERAL PLAN.
- B. THE PROPOSED ALTERATION WILL NOT ADVERSELY AFFECT THE HISTORICAL, ARCHITECTURAL OR AESTHETIC VALUE OF THE HISTORIC RESOURCE.
- C. THE PROPOSED ALTERATION WILL RETAIN THE ESSENTIAL ELEMENTS THAT MAKE THE HISTORIC RESOURCE SIGNIFICANT.
- D. THE PROPOSED ALTERATION WILL NOT ADVERSELY AFFECT THE HISTORIC RESOURCE'S RELATIONSHIP TO ITS SURROUNDINGS AND NEIGHBORING HISTORIC RESOURCES.
- E. THE PROPOSED ALTERATION WILL COMPLY WITH THE SECRETARY OF INTERIOR'S STANDARDS AS SET FORTH IN SECTION 106 OF THE NATIONAL HISTORIC PRESERVATION ACT OF 1966.

CHAIRPERSON MACCARTEE SECONDED THE MOTION.

AYES: Commissioners Crenshaw, MacCartee, and O'Brien.

NAYS: None.

ABSENT: Commissioner Wilson.

ABSTAIN: None.

The motion passed with a vote of 3-0.

There is a 10-day appeal period.

**HAP 16-07 MARY KAY BOROJEVICH** – Request for Historic Alteration Permit for historically designated residence addressed as 909 D Avenue and located in the R-3 (Multiple Family Residential) Zone. The Alteration Permit also requests relief from zoning standards.

Ms. McCaull introduced the staff report as outlined in the agenda. On November 7, 2007, the Historic Resource Commission designated this residence and the two other structures on the site as historic resources. At the meeting, it was noted that the owner planned to complete some

improvements to the structure addressed as 909 D Avenue. The owner's representative, John Meyers, presented the conceptual plans to the Commission however no formal action was taken.

The alterations are proposed to only one of the dwellings on the site; the building addressed as 909 D Avenue and located on the corner of 9<sup>th</sup> and D Avenue. The proposal involves a second story addition above the existing residence. The addition would be setback approximately 8' from the first floor of the residence but otherwise positioned directly on top of the existing single story dwelling. The addition would have a 20' front yard setback where 22' would be required using the average front yard setback regulation. The street side yard setback would be 6' and the interior side yard setback would be 11' which complies with code requirements. The proposed building height would be 26'6" which also complies with code regulations. A new enclosed stairwell leading to the new second story is proposed at the rear of the residence and is accessed off of 9<sup>th</sup> Street. The enclosed stairwell leaves a 9'6" separation between the subject dwelling and adjacent dwelling addressed as 1006 9<sup>th</sup> street where 10' would normally be required.

The design of the second story addition is intended to be similar in design and materials as the existing single story dwelling.

With the project proposal, the owner also plans to apply for a tentative parcel map to allow one or more of the dwelling units on the site to be sold separately. With a subdivision, the site should comply with all zoning regulations. The code requires that each existing dwelling have two on-site parking spaces so for this property a total of 8 spaces are required. The site currently has four parking spaces. The owner is requesting relief from the standard since the number of units is staying the same and there is no way of providing the additional on-site parking without removing portions of the main dwellings. Condominiums are also required to provide storage space for each of the units. It is not clear whether this standard also requires relief and should be clarified by the applicant.

Lastly, it is important to mention that the existing home is stucco with lath and plaster. The second story addition that will be placed directly on top of the existing single story will likely require additional sheer paneling at the first story. It is not clear as to the amount of exterior demolition/reconstruction that will occur with the existing dwelling in order to handle the load of the new addition. The amount of demolition and or construction techniques should be shared with the Commission if available.

Commissioner Crenshaw asked if the Commission should consider all of the above-mentioned elements in one proposal for the Alteration Permit including the speculative change to condominiums.

Director McCaull stated that the Planning Commission and City Council will consider the condominium map; however, exceptions to the Code should be considered by this Commission, and the recommendation will be forwarded to the Planning Commission and City Council.

#### PUBLIC COMMENT

The applicant's representative, John Meyers, provided a brief overview and answered questions.

Chairperson MacCartee asked if the porch area located downstairs in the front would still retain the French doors.

Mr. Meyers said yes.

The applicant, Mary Kay Borojevich, 909 D Avenue, said there is no roof over the porch area. There is a wall in front of the house that encloses the porch.

Commissioner Crenshaw asked if the stairway is located inside.

Mr. Meyers said it is an interior stairwell that is connected to the inside of the house but is not flush against the back wall – it comes out about four feet so that the stairs can be located outside. There is no room to place the stairs leading to the second floor inside the house.

Commissioner O'Brien said he met with Mr. Meyers since the first hearing and they have done everything they said they would do. He is uncomfortable making decision regarding condominiums and would rather leave those decisions to the Planning Commission and City Council. He is, however, supportive of the basic alteration requests and likes the garage as presented. He feels that the scale of the house and the garage works well.

Mr. Meyers said there are two options: raising the garage or raising the area above the garage. Raising the garage would create a four or five foot attic space and would require an exception.

Commissioner O'Brien said even if they add the rail, storage space has not been created.

Chairperson MacCartee said storage space would be created if he raised the area above the garage.

Mr. Meyers said the idea of the plan was to raise the area four or five feet and place a new flat roof over the garage. This would create an attic over the garage which would be the size of the garage plus an extra four or five feet.

Director McCaull said if the Commission chooses to approve that option, since the garage is already non conforming the Commission would be approving new construction with a one-foot side yard setback.

Chairperson MacCartee asked about the location of the proposed condominiums.

Mr. Meyers said they are planning to build a cloud condominium which would require separating the property into three individual units. The unit located next to the alley would be sold and the other two would be retained. One of the criteria would be that the new property owner would maintain the historic significance of the home and not change it.

Ms. Borojevich said there are three structures on two long narrow lots and the lot line goes down the middle of all three structures. The only reason to have a condominium map drawn is because the property line cannot be moved and it gives her the ability to sell.

Chairperson MacCartee asked if an aggregate storage area can exist.

Ms. Borojevich said two of the structures have fairly large basements but none equal to 280 square feet.

Mr. Meyers asked about the definition of storage space. The duplex has an attic as does the unit near the alley.

Chairperson MacCartee said an exemption can be requested for the storage area.

Commissioner Crenshaw asked about the four feet added to the stairwell area and if it will be flush with the existing structure.

Mr. Meyers said yes, it will be flush.

Director McCaull said that, with regard to the private storage space, the Code states, "residential condominium complexes shall have for each condominium unit at least 200 cubic feet of enclosed private storage space in addition to guest, linen, pantry and closets customarily provided, and the space shall not be divided into two or more locations but may be provided in either a separate closet within each unit or as a storage space exterior to the individual units. If it is on the exterior, it must be enclosed, weatherproofed, lockable, separately designated for each unit." Ms. McCaull said the basement will help qualify.

Mr. Meyers said this requirement would take care of 1012 and 909, and if an attic is considered storage space, then the duplex is covered as well.

Ms. Borojevich said she is not comfortable with the garage. If they do not raise it, it will look out of scale if she builds up two stories.

Commissioner O'Brien mentioned that the Commission had previously discussed this issue and had decided it should look like a garage and not a house.

Ms. Borojevich said that on the garage, the existing parapet wall is about two feet high. The design of the garage is similar to the design of the house. It makes sense to her to bring the garage up.

Chairperson MacCartee said that by not building the garage up, they would be keeping the historic structure on a single story.

Commissioner Crenshaw asked about the usage of the proposed additional space above the garage.

Mr. Meyers said the plan would be to put an attic access into the garage and use it as storage.

Ms. Borojevich said there is limited space in the garage.

Chairperson MacCartee asked how many feet they are proposing to go up on the garage.

Mr. Meyers said at least three feet so they can place a pull-down access point. The existing flat roof would be maintained.

Commissioner Crenshaw asked if this would require a different Code exception.

Director McCaull said that normally a 5-foot side yard setback is required, so a 4-foot exception would be required. Ms. McCaull also commented that the City Council is closely reviewing the authority of the Commission and how many exceptions can be granted. Last night, the City Council gave staff direction to proceed with amending the Historic Preservation Ordinance which would require any exceptions such as these to be approved by the City Council with a recommendation by the Commission. Ms. McCaull says that the City Council is sending a strong message that they want the Commission to closely review requests for exceptions and there should be adequate justification given. At the previous hearing, the full Commission recommended that the garage remain one story.

Commissioner Crenshaw expressed privacy issue concerns if the garage is built up.

Chairperson MacCartee expressed concern about the Codes.

Ms. Borojevich agreed to leave the garage as is and move forward.

Director McCaull added that when she reviewed the work that had been submitted, she noticed that instead of using the existing setback, half of the required setbacks were used, which was incorrect. She also noticed that there is a minimum separation of 9'6" instead of 10 feet. Ms. McCaull said that the Commission's support would also be needed on the leniency on parking once she obtains the condominium map. The Commission would not be making any decisions on the condominium map, but instead would advise the City Council that they are in support of the historic designation of the property and its preservation as well as parking relief.

Ms. Borojevich reiterated that she has received offers from developers to demolish her property and she has the option to rebuild what is typically built in that area. This is her alternative if this is the way she can do it.

Director McCaull responded that both staff and the Commission have been trying to work with her which is why she has provided a detailed presentation to the Commission on what Ms. Borojevich is requesting. Ms. McCaull said she is trying to be clear for the public record that not only is there a request for an alteration and an addition, but that relief from parking will also be needed. This is very important because Ms. Borojevich will need the Commission's support on the parking issue when she goes before City Council to obtain a condominium map.

Mr. Meyer said that it has been difficult to find a contractor who can maintain as much of the existing structure as possible. They have found a contractor who is currently working on detailed plans and the structural engineering. The contractor has said that he will, on a daily basis, bring in a truck and remove the demolition.

Commissioner O'Brien asked if it is a requirement to have pavers in the parkway on D Avenue

or can it be a landscaped parkway.

Ms. Borojevich said she will request that her designers place pavers for both sides of the corner on D Avenue and 9<sup>th</sup> because of issues with dog excrement. She said she would rather have grass but it is impossible to maintain because of her schedule.

Director McCaull said Dave Brazier of Public Services would be reviewing this issue because it is located in the parkway.

Commissioner Crenshaw asked about the kitchen on the second unit on top.

Director McCaull said four units are allowed on R-3 property. They can design a space on the second floor that can have a small refrigerator and cabinets, but it cannot be a kitchen with cooking facilities.

Commissioner Crenshaw asked if additional cars were anticipated for the unit with the top story.

Ms. Borojevich said no. She said that 909 D Avenue has one garage and 2 ½ parking spaces.

#### COMMISSION DISCUSSION

Commissioner Crenshaw commended the applicant for incorporating the suggestions made by the Commission at prior meetings. She feels that the structure is gorgeous and she supports the ambitious project.

Commissioner O'Brien agreed and said he support the project including the requests for exceptions.

Chairperson MacCartee agreed, and thanked the applicant for her effort.

#### COMMISSION ACTION

COMMISSIONER CRENSHAW MADE A MOTION TO APPROVE HAP 16-07, REQUEST FOR HISTORIC ALTERATION PERMIT FOR HISTORICALLY DESIGNATED RESIDENCE ADDRESSED AS 909 D AVENUE, AS SUBMITTED, INCLUDING EXCEPTIONS TO THE ZONING STANDARDS TO INCLUDE A REDUCED FRONT YARD SETBACK, REDUCED SEPARATION BETWEEN MAIN BUILDINGS, AND SUPPORT FOR REDUCED PARKING.

THE FOLLOWING FINDINGS WERE MADE:

- A. THAT THE PROPOSED ALTERATION IS CONSISTENT WITH THE PURPOSE AND INTENT OF THIS CHAPTER, THE HISTORIC PRESERVATION ELEMENT AND THE GENERAL PLAN.
- B. THE PROPOSED ALTERATION WILL NOT ADVERSELY AFFECT THE HISTORICAL, ARCHITECTURAL OR AESTHETIC VALUE OF THE HISTORIC RESOURCE.

- C. THE PROPOSED ALTERATION WILL RETAIN THE ESSENTIAL ELEMENTS THAT MAKE THE HISTORIC RESOURCE SIGNIFICANT.
- D. THE PROPOSED ALTERATION WILL NOT ADVERSELY AFFECT THE HISTORIC RESOURCE'S RELATIONSHIP TO ITS SURROUNDINGS AND NEIGHBORING HISTORIC RESOURCES.
- E. THE PROPOSED ALTERATION WILL COMPLY WITH THE SECRETARY OF INTERIOR'S STANDARDS AS SET FORTH IN SECTION 106 OF THE NATIONAL HISTORIC PRESERVATION ACT OF 1966.

CHAIRPERSON MACCARTEE SECONDED THE MOTION.

AYES: Commissioners Crenshaw, MacCartee, and O'Brien.  
NAYS: None.  
ABSENT: Commissioner Wilson.  
ABSTAIN: None.

The motion passed with a vote of 3-0.

There is a 10-day appeal period.

#### DISCUSSION ITEMS

Discussion regarding City Council direction regarding proposed changes to Chapter 70.20 of the Municipal Code pertaining to the City's Historic Preservation Ordinance (HR 7-07; City of Coronado).

Director McCaull reported that on January 15, 2008, the City Council considered the above item, and Chairperson MacCartee spoke briefly at the end of the meeting after Council discussion. The City Council has asked staff to prepare some amendments to the Ordinance that would require a Request for Density Bonus for all Alteration Permit requests and would also require that all Requests for Deviation from Zoning Standards go before City Council for final review. The zoning regulations would apply to a structure that would utilize existing building setbacks, building heights, alterations exceeding FAR or lot coverage standards. City Council may not necessarily want to review an Alteration Permit request revolving reduction in parking. City Council desires to be better informed and the only mechanism appears to be that the applications be the Commission's recommendation to City Council.

### Commission Discussion

Commissioner O'Brien said there would be much work for the City Council if they were to review every project that comes before the Commission.

Director McCaull said the Mayor had suggested these items be placed on the Consent Calendar.

Commissioner Crenshaw asked what triggered this process.

Director McCaull said when the City Council became aware of what the Commission approved and the amount of authority the Commission had, there were comments about one year ago that Council may want to review the Historic Preservation Ordinance and decide if this is what they had envisioned for the City and whether adjustments needed to be made.

Chairperson MacCartee said she was concerned about the waiting period for approval by the applicants.

Commissioner O'Brien said if the application was automatically placed on the City Council's Consent Calendar, it would be an additional 14 days before approval.

Chairperson MacCartee also said that if the City Council has questions about the item, it would have to return before the Commission. It would be better if the Council were involved in the preliminary process.

Director McCaull said if there are questions by Council, it will be taken off of the Consent Calendar and discussed by the Council at that time.

Commissioner Crenshaw asked if staff would be present at the City Council meetings to answer any questions.

Director McCaull said there would not be an additional application, only additional staff reports.

Chairperson MacCartee said this would require the applicant to wait additional time.

### Public Comment

Bruce Coons, Executive Director, Save Our Heritage Organization (SOHO), 2476 San Diego Avenue, said he did not feel that this extended process would be welcomed by the development community, especially when there is an existing appeal process to the City Council. This proposed process seems unnecessary.

Director McCaull said that sometimes persons apply for an historic designation simply because they need an exception to the Code to make their project work. They may have significant goals in mind for what they wish to do with their property and an Alteration permit will get them what they want. Ms. McCaull said that persons will be willing to wait two weeks if it will help them obtain their goals.

Chairperson MacCartee asked if the applicant must appear before the City Council.

Director McCaull said the applicant would not have to appear but she would recommend that they do.

Commissioner O'Brien said maybe it is a good idea that Council review the requests.

Director McCaull said that another positive part of this process is that the Historic Preservation Program will receive more public attention because many people review the City Council's agendas.

#### ADJOURNMENT

There being no further business, the meeting was adjourned at 4:30 p.m.

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Tony A Peña  
Director of Community Development