Minutes of a Special Meeting of the
Civil Service Commission of April 12, 2004

Special Meeting of	Civil Service Commission
Date of Meeting	April 12, 2004
Place of Meeting	Police Facility – Community Room

CALL TO ORDER

The special meeting of the Civil Service Commission convened at 5:35 p.m., April 12, 2004, in the Community Room at the Coronado Police Facility. Chair Edwards instructed the Secretary to call the roll.

ROLL CALL

MEMBERS PRESENT: Chair Edwards
Vice Chair Bella
Commissioner Lusitana
Commissioner Walker

Let the record reflect all members were present except Commissioner Theberge who was absent.

ALSO PRESENT: Leslie Suelter, Director of Administrative Services
Jim Lynch, Human Resources Manager
Fran Espinosa, Secretary

ORAL COMMUNICATIONS: None.

APPROVAL OF MINUTES: The minutes of the regular meeting of February 12, 2004 were submitted. Commissioner Luistana moved approval of the minutes. Chair Edwards seconded the motion. The minutes were approved by unanimous vote.

WRITTEN COMMUNICATIONS: None

INFORMATIONAL ITEMS: Jim Lynch, Human Resources Manager, updated Commission on current Personnel Recruitment Schedule and Status of Eligibility Lists.

ACTION ITEMS:

1. Approval of Special Leave without Pay Status for Police Sergeant Steve Cavner.

Jim Lynch, Human Resources Manager noted this is based on a request received from Sergeant Steve Cavner. (Due to confidentiality requirements, details of the specific medical condition cannot be provided). Mr. Lynch recommended the extension of the leave be effective beginning April 16, 2004.

After brief discussion, Commissioner Walker moved for approval of special leave, seconded by Vice Chair Bella. The motion was approved by a unanimous vote.

OTHER BUSINESS: None.

ADJOURNMENT

Commissioner Walker moved for adjournment. Seconded by Commissioner Lusitana. The motion passed unanimously. The Civil Service Commission meeting adjourned at 5:45 p.m.

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LAURIANNE BELLA
VICE CHAIR
CIVIL SERVICE COMMISSION