In compliance with the Americans with Disabilities Act (ADA), if you need special assistance to participate in a City meeting or other services offered by this City, please contact the City Clerk's office, (619) 522-7320. Assisted listening devices are available at this meeting. Ask the City Clerk if you desire to use this device. Upon request, the agenda and documents in the agenda packet, can be available in appropriate alternative formats to persons with a disability. Notification of at least 48 hours prior to the meeting or time when services are needed will assist the City staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting or service.

NOTICE OF
CIVIL SERVICE COMMISSION MEETING
Police Facility – Emergency Operations Center
700 Orange Avenue
CORONADO, CALIFORNIA
Thursday, February 12, 2004, 5:30 p.m.

A G E N D A

I. ROLL CALL.

II. COMMUNICATIONS - ORAL: Each person wishing to speak before the Civil Service Commission on any matter listed on the agenda shall approach the Civil Service Commission, give name and address, and limit address to 3 minutes. State law generally precludes the Civil Service Commission from discussing or acting upon any topic initially presented during oral communications. Your information may be received, placed on the next agenda or referred to the Director of Administrative Services.

III. APPROVAL OF MINUTES: January 8, 2003.

IV. WRITTEN COMMUNICATIONS: None.

V. INFORMATIONAL ITEMS:

1. Current Personnel Recruitment Schedule
2. Status of Eligibility List

VI. ACTION ITEMS

1. Commission Approval of Staff Recommendation to Hold Open-Competitive Examination for Maintenance Worker III.

   Action:

   _____

2. Request to Approve Revised Class Specifications for Police Services Officer I/II.

   Action:

   _____

VII. OTHER BUSINESS.

VIII. ADJOURNMENT.

Date: February 5, 2004
Elaine Edwards
Chair, Civil Service Commission